

Leave of Absence Petition

Students wishing to take a leave of absence from their degree program at Northwestern University in Qatar should complete and submit this leave of absence petition. Students can apply for a leave of absence at any time.

Please note that students may be placed on Administrative Leave of Absence if they are not registered by the end of the drop/add period of a semester during which they are expected to return for courses (Fall/Spring semester). For more information about leave of absence, see the *NU-Q Undergraduate Catalog*.

Name:

Net ID:

NUQ Email:

Alternate non-NUQ email address:

Class standing:

Semester and year for which you wish to withdraw:

Are you a QF sponsored (international student)?

Acknowledgment:

It is my responsibility to determine implications of this leave of absence for financial support/financial aid, visa, residency and housing (for international students), degree progress, and time to graduation.

It is my responsibility to notify my sponsor and seek their approval.

Student Signature:

Date:

Approver Signature:

Assistant Dean for the Student Experience (or Delegate)

Date:

Process after approval:

- Copy Advising and Student Records.
- Student Records will initiate withdrawal checklist process.