## Undergraduate Catalogue 2014-15



This catalogue is for the academic year beginning August 1, 2014. It contains Northwestern University regulations and information about degree programs and academic resources offered at Northwestern University in Qatar, including the delivery of baccalaureate programs authorized by Northwestern University's School of Communication and the Medill School of Journalism. Also described are courses in the liberal arts offered at NU-Q, including those developed by the University's Judd A. and Marjorie Weinberg College of Arts and Sciences in Evanston.

It is important to know and comply with the material that follows. These are binding rules and policies. Ignoring the catalog does not excuse an individual from the enforcement of these regulations. Northwestern University reserves the right to changewithout notice-any statement in this catalogue concerning, but not limited to, rules, policies, tuition, fees, curricula and courses. In exceptional circumstances, Northwestern University reserves the right, at its sole discretion, to waive any documentation normally required for admission. It also reserves the right to admit or deny a student admission whenever it believes that it has sufficient evidence for the decision.

Northwestern University does not discriminate or permit discrimination by any member of its community against any individual on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, gender expression, parental status, marital status, age, disability, citizenship or veteran status in matters of admissions, employment, housing or services, or in the educational programs or activities it operates. Any alleged violations of this policy or questions regarding the law with respect to nondiscrimination should be directed to Director of Equal Employment Opportunity and Access, 720 University Place, Evanston, Illinois 60208-1147, phone 847-491-7458; or to Human Resources for Northwestern University in Qatar, phone 974-4454-5121.

Harassment, whether verbal, physical or visual, that is based on any of these characteristics is a form of discrimination. This includes harassing conduct affecting tangible job benefits, interfering unreasonably with an individual's academic or work performance, or creating what a reasonable person would sense is an intimidating, hostile or offensive environment.

While Northwestern University is committed to the principles of free inquiry and free expression, discrimination and harassment identified in this policy are neither legally protected expression nor the proper exercise of academic freedom.

# Table of Contents

Northwestern University in Qatar The Undergraduate Experience Student Demographics A Historical Overview Accreditation Campuses	<b>6</b> 7 7 7 8 8	
Undergraduate Education	10	
Admission	10	
Financial Regulations	12	
Undergraduate Registration Requirement Summary	13	
Academic Regulations	14	
Special Academic Opportunities	21	
Resources and Services	22	
Library Resources	22	
The Writing Center	22	
Information Technology Services	22	
Student Affairs	24	
Campus Regulations	26	

Key to Course Numbers	27	
Course Requirements for all Students	28	
Communication Program  Major in Media Industries and Technology (MIT)  Academic Policies  Undergraduate Grade Requirements  Course Requirements  Distribution requirements  Courses	29 29 30 30 30 30 31 31	
Journalism Program  Major in Journalism  Academic Policies  Grade Requirements  Curriculum Requirements  Distribution Requirements  Courses	34 34 35 35 36 36 37	
Liberal Arts Program Courses	<b>40</b> 41	
Interdisciplinary Programs Middle East Studies Certificate Minor in Media and Politics	<b>48</b> 48 49	
Administration, Faculty and Staff	50	

## Northwestern University in Qatar

Launched in August 2008, the Northwestern University in Qatar campus in Education City, Doha offers the Northwestern University Medill School of Journalism bachelor of science degree program in Journalism and the Northwestern University School of Communication bachelor of science degree program in Media Industries and Technologies (MIT). Liberal arts courses at Northwestern University in Qatar are also available, as the certificate in Middle East Studies and a minor in Media and Politics offered in conjunction with Georgetown University in Qatar.

Northwestern University in Qatar is a partnership with the Qatar Foundation for Education, Science and Community Development, located in Doha. The independent, private, nonprofit and chartered organization was founded in 1995 by Sheikh Hamad Bin Khalifa Al-Thani, the Father Emir of Qatar. The mission of the foundation "is to prepare the people of Qatar and the region to meet the challenges of an ever-changing world, and to make Qatar a leader in innovative education and research." Chaired by Sheikha Mozah Bint Nasser, consort of the Father Emir, the Qatar Foundation includes more than 30 member organizations that are committed to excellence in education, scientific research and community development, Education City, the Qatar Foundation's flagship project and home to Northwestern University in Qatar, aspires to be a center of excellence in education and research that will help transform Qatar into a knowledge-based society.

Northwestern University in Qatar is also a partner with the five other American universities located in Education City:

- Carnegie Mellon University in Qatar: offering undergraduate degree programs in computer science, business administration and information systems:
- Georgetown University School of Foreign Service in Qatar: offering a major in international politics, leading to a bachelor of science in foreign service degree
- Texas A&M University at Qatar: offering undergraduate programs in electrical, mechanical, chemical and petroleum engineering
- Virginia Commonwealth University in Qatar: offering undergraduate degree programs in graphic, interior and fashion design
- Weill Cornell Medical College in Qatar: offering a six-year integrated program of study leading to an MD degree

Northwestern University in Qatar students are able to cross-register for courses at these other schools.

## The Undergraduate Experience

Adhering to the same standards as Northwestern's Evanston, Illinois campus, NU-Q provides an educational and extracurricular environment committed to excellent teaching, innovative research, and the personal and intellectual growth of its students. NU-Q is a place in which faculty and staff work closely with students and with each other, and where students at all levels interact as part of an innovative and technologically sophisticated learning community.

Northwestern's emphasis on effective

communication, regardless of the field of study, fosters the ability to think analytically and to communicate clearly and persuasively. At the heart of a Northwestern education is the belief that a solid foundation in the liberal arts is essential, regardless of one's future plans. In both its academic and extracurricular programs, Northwestern encourages students to obtain a broad understanding of the world in which they live, and to cultivate the habits of critical inquiry. creativity and reflection that characterize the educated person. Toward this end, students are encouraged to pursue independent study, internships, research, study abroad and other school activities in addition to their traditional coursework.

Northwestern graduates are exceptionally well prepared for academic and career success, and many become leaders in their fields, accomplished individuals and responsible citizens.

#### **Student Demographics**

Northwestern University in Qatar follows the practice of Northwestern's Evanston campus in recruiting students of demonstrated academic achievement from diverse social, ethnic and economic backgrounds. Approximately 43 percent of NU-Q students are Qatari citizens. Other individuals are drawn from the Gulf region, Asia, North America, Europe and elsewhere, and provide new understanding and inspiration to others the community.

#### **Historical Overview**

Excellence has been Northwestern's goal since nine pioneering Chicagoans met in 1850 to establish an educational institution that would rival any in the eastern United States. That group — a physician, three attorneys, two businessmen and three Methodist clergymen — envisioned a university "of the highest order of excellence" to serve the people of the Northwest Territory. Northwestern University was officially established on January 28, 1851, when its act of incorporation was passed by the Illinois legislature.

In 1853, the founders purchased a 379-acre tract of farmland along Lake Michigan, 12 miles north of Chicago, as a site for the new university. The location so impressed founder Orrington Lunt that he wrote, "I could not rid myself of the fairy visions constantly presenting themselves in fanciful beauties—of the gently waving lake—its pebbly shore—the beautiful oak openings and bluffs beyond."

The town that grew up around Northwestern was named Evanston in honor of one of the University's most prominent founders, John Evans. A physician and businessman, Evans provided the cash to place a \$1,000 down payment on the land and assumed responsibility for the mortgage covering the balance. Evans was chairman of the board from the University's founding until his death in 1897.

After completing its first building in 1855, Northwestern began classes that autumn with two faculty members and 10 male students. In 1869, it enrolled its first female students, thereby becoming a pioneer in the higher education of women. By 1900, the University was composed of a liberal arts college and six professional schools, including the schools of law and medicine, with a total of 2,700 students. With the establishment of the Graduate School in 1910, Northwestern adopted the German university model of providing graduate as well as undergraduate instruction and stressing research along with teaching.

In November 2007, Northwestern University and the Qatar Foundation signed an agreement creating Northwestern's first overseas campus to offer undergraduate degree programs. Today, Northwestern enjoys a position as one of the world's leading private research universities. Approximately 17,000 full-time and part-time students are enrolled in 11 colleges and schools located on lakefront campuses in Evanston and Chicago, and about 160 students are enrolled on the Qatar campus.

#### Accreditation

Northwestern University is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools in the United States. The journalism program is accredited by the Accrediting Council on Education in Journalism and Mass Communications.

#### **Campuses**

#### **Evanston Campus**

Undergraduate instruction at Northwestern takes place primarily on the Evanston campus. The Evanston schools and other institutional divisions, in order of establishment, are as follows:

- The Judd A. and Marjorie Weinberg College of Arts and Sciences (1851) offers the degree of bachelor of arts.
- The School of Communication (1878(, with departments of communication sciences and disorders, communication studies, performance studies, radio/television/film, and theater, offers a bachelor of science in communication degree and a bachelor of arts in communication degree.
- The Henry and Leigh Bienen School of Music (1895) offers the degrees of bachelor of music and bachelor of arts in music.
- The J.L. Kellogg School of Management (1908)

offers undergraduate certificates in financial economics and managerial analytics, as well as the master of business administration (MBA) degree.

- The Robert R. McCormick School of Engineering and Applied Science (1909) offers the bachelor of science degree in applied mathematics, biomedical engineering, chemical engineering, civil engineering, computer engineering, computer science, electrical engineering, environmental engineering, industrial engineering, manufacturing and design engineering, materials science and engineering, mechanical engineering, and medical engineering.
- The Graduate School (1910) controls all advanced programs leading to the degrees of doctor of philosophy, master of arts, master of fine arts, master of public health and master of science.
- Summer Session (1920) provides summer programs for undergraduate, graduate and visiting students.
- The Medill School of Journalism, Media and Integrated Marketing Communication (1921) offers the bachelor of science in journalism degree, master of science degrees in journalism and integrated marketing communications, and undergraduate certificate in integrated marketing communications.
- The School of Education and Social Policy (1926) offers the bachelor of science in education and social policy.

#### Chicago Campus

Schools and institutional divisions on the Chicago campus, in order of establishment, are as follows:

- The Feinberg School of Medicine (1859) offers the degrees of doctor of medicine and doctor of physical therapy.
- The School of Law (1859) offers the degrees of juris doctor, master of laws, master of laws in taxation and doctor of juridical science.
- The School of Continuing Studies (1933) is the continuing education division of the

University, providing adults an opportunity to return to school part-time on evenings and weekends.

#### Qatar Campus

Education City is a 2,500-acre campus about 15 miles northwest of downtown Doha. NU-Q now occupies about 32, 00 square feet (2,973 square meters) on the top floor of the Education City academic building housing Carnegie Mellon University in Qatar, and as well as a separate studio building that houses a television studio, black box theater, classrooms and faculty offices.

Northwestern University in Qatar's permanent home in Education City will open in 2015. Highly regarded architect Antoine Predock has planned for more than 330,000 square feet of space, including:

- 40,000 square feet (3,716 square meters) dedicated to four video production studios
- Two 150-person lecture halls, and a black-box theater
- A 9,000-square-foot (836-square-meter) library for up to 35,000 volumes
- Office facilities for more than 50 faculty and 60 staff
- A conference center for events and special programs
- Student lounge and activity spaces
- About 19,000 square feet (1,765 square meter) of classrooms, labs, small lecture halls, and seminar rooms

The design includes gathering spaces with comfortable seating to encourage informal faculty-student and student-student interactions and an innovative museum. Video screens and other technology will allow students to use "nodes" for presentations. The largest of these areas, which collectively promote an informal learning environment for new media techniques, will be equipped with a large video wall displaying a variety of media sources and student and faculty projects.

## Undergraduate Education

#### **Admissions**

#### General Requirements for Admission

Northwestern University in Qatar attracts and enrolls a scholastically and creatively talented student body that reflects a broad spectrum of ideas, backgrounds and experiences. Together, they contribute to a diverse and intellectually enriching campus community.

Candidates for admission should demonstrate a level of performance in curricular and extracurricular areas that indicates they will be able to succeed in a competitive academic environment. Careful attention is given to the ability of each candidate as evidenced by academic records and the results of entrance tests, as well as by indicators of character and personality. NU-Q seeks students who are committed to the fields of communication, journalism, and the liberal arts. In determining whether to accept a candidate, NU-Q considers

- Secondary school record
- College record (required for transfer candidates)
- Recommendations from school officials and other person who have information pertinent to the candidate's probable success at NU-Q
- Results of required or recommended tests (All candidates must submit

either SAT or ACT Plus Writing Scores. Students for whom English is a second language must present the results of either the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS).)

- Candidates written statements
- Most possess a high level of proficiency in English
- Any other information received by the University that bears on the candidate's readiness for study at NU-Q.

#### SAT Subject Tests

#### Recommended for all applicants

Three of the student's choice in three different subject areas (math, English, social sciences, natural sciences or foreign language)

#### Required for Home Schooled Applicants

Mathematics I or IIC and two other SAT Subjects Tests of the applicant's choice from different subject areas (i.e. not two sciences, two foreign language, or two history, etc.)

#### Required Subjects

A broad academic experience in secondary school is the best preparation for admission to Northwestern. Whatever fields of study students follow, the best foundation consists of reading, writing, and mathematics. The value of thorough training in fundamental subjects cannot be overemphasized.

In considering the academic record of a candidate for admission, Undergraduate Admission notes the subjects studied and the grades received. The student's record should include a minimum of 16 units. (A unit represents a course studied for one year.) The subject recommendations in the following list represent the minimum requirements for entrance to the University. Allowances are made to permit students to pursue special areas of academic interest. Most applicants present more academic subjects than the minimum.

#### Required Units

The 16 units are divided among the following academic areas:

English: 4 units

Foreign language: 2 to 4 units Mathematics: 3 to 4 units Laboratory science: 2 to 3 units History/social studies: 2 to 4 units Electives: 1 to 3 units in the above

academic areas

Students preparing for college are strongly advised to take four years of work in English with as much emphasis on composition as the curriculum allows. Two units of the same foreign language should be taken; three or four years are strongly recommended.

#### Admission Procedure

To be considered for admission to Northwestern, candidates must complete the following three steps:

- Complete both the Common Application and the Northwestern University Writing Supplement. You may apply online at www.commonapp.org. Applications for admission may be submitted before candidates take the standardized tests required for college admission.
- Arrange with the officials of their high school to complete and forward the Secondary School Report to Undergraduate Admission. All candidates should have their records through the sixth semester sent to Northwestern as early in the senior year as possible.
- Take standardized tests as described on page 7.

#### Advanced Placement

In nearly all areas Northwestern awards credit for Advanced Placement Examination scores of 5; in some cases credit is also awarded for scores of 3 and 4. Specific questions concerning Northwestern's advanced placement policies should be addressed to NU-Q Academic Affairs. Northwestern awards credit for distinguished performance on the British General Certificate of Education (A-Level) Examinations, the higher-level examinations of the International Baccalaureate, and certain other foreign university entrance examinations (e.g. French Baccalaureate, the German Abitur and the Swiss Maturité)

Northwestern also recognizes college credits earned by students before entering the University as freshmen. To qualify for such recognition, the courses must be similar to courses offered at Northwestern, must have been taken at a college or university whose accreditation is recognized by Northwestern, must not have been submitted in partial fulfillment of the normal secondary school graduation requirement, and must have been given on the campus of a college or university and taken primarily by bona fide col-lege students (i.e., high school graduates pursuing a college degree). If candidates have taken college courses that do not qualify for credit under these conditions, they should take Advanced Placement Examinations in the appropriate subjects.

#### Transfer Candidates

Students may be considered for admission as transfers from another college or university provided they have completed one full year of university studies by the application deadline, are in good standing at their postsecondary institution, and have maintained at least a B average in rigorous academic courses. If students have been enrolled full-time at any institution except Northwestern, they can-not be considered for freshman admission and must meet the criteria to apply as transfer candidates. Transfer students must complete at least the last 16 semester courses and four full-time semesters in residence at NU-Q to be eligible for a bachelor's degree. Given the sequential nature of the NU-Q curricula in communication and journalism, it is likely that most transfer students would require more than four semesters to earn a degree at NU-Q.

#### Transfer Admission Procedure

To be considered for admission, transfer students must complete the following steps:

- Complete the Common Application and the Northwestern University Writing Supplement. Submit both online at www. commonapp.org.
- Arrange with the officials of the high school to forward the complete high school report to the Undergraduate Admission.
- Submit results of the SAT Reasoning Test or the ACT Plus Writing.
- Arrange with the registrar of each college previously attended to forward transcripts of record to the Undergraduate Admission.
- Request a statement of good academic and social standing from the dean of students at the college from which the student is transferring.
- Submit application for admission before the February 1 deadline. Northwestern University in Qatar enrolls transfer students in the fall semester only.

#### **Evaluation of Credits**

An official evaluation of credits earned will be made by Student Records when an admitted student matriculates. Contact student records@qatar.northwestern.edu for more information.

#### **Financial Regulations**

## Withdrawal from the University: Refunds

Students who withdraw from NU-Q must immediately file a withdrawal form, available at Student Records. The completed form, bearing the required signatures, must be filed at Student Records.

Tuition deposits are not refundable under any

circumstances. Tuition, less the tuition deposit, and refundable fees are refundable depending on the percentage of time the student was enrolled in the semester. The following policy applies to withdrawals:

- When or before the first 10 percent of the semester has elapsed, 100 percent of the tuition (less the deposit) is refunded.
- After 10 percent but not more than 25 percent of the semester has elapsed, 75 percent of the tuition is refunded.
- After 25 percent but not more than 50 percent of the semester has elapsed, 50 percent of the tuition is refunded.
- After 50 percent of the semester has elapsed, no refunds are given.

Financial aid recipients who withdraw from NU-Q may be required to return a portion of their aid. Details may be obtained from the NU-Q Student Financial Aid Services Officer.

#### Changes of Registration: Refunds

No refund or bill reduction is made on any course dropped after the seventh day of classes in the semester.

#### Financial Obligations

Students whose University bills are overdue may not be given an academic transcript until all financial obligations are paid in full. Students whose accounts are overdue must pay a late-payment penalty of 820 QAR (US \$225). The registration of a student whose bills are past due may be cancelled or blocked. Each student is liable for any costs associated with the collection of his or her past-due account.

## Undergraduate Registration Requirement Summary (URR)

The Undergraduate Registration Requirement (URR) applies to undergraduate students seeking

a bachelor's degree and must be completed in addition to the degree requirements established by the school faculties. The URR is predicated on the principle that when a student receives a bachelor's degree from Northwestern University Qatar (NU-Q), the majority of the student's academic work is completed at Northwestern University Qatar. NU-Q students who cross register for courses at Education City (EC) branch campuses, however, may count those credits as Northwestern University (NU) residency credits up to a maximum of eight (8) units of credit. The maximum allowable number of cross registered units of credit in one semester is two (2). NU-O requires thirty two (32) units of credit for degree attainment based upon the current NU-Q use of quarters rather than semesters. The NU-Q URR establishes the following semester and course credit requirements:

URR for First-Time NU-Q Freshmen	
Degree Type	4-Year Degree
Semesters at Northwestern*	6 semester
Earned Northwestern Credits	24 semester units

- \* 1. Three (3) NU-E quarter units equals 2.1 NU-Q semester units.
- 2. A student attending NU-E must complete a minimum of 3 courses/quarter to fulfill one NU-Q semester of the NU-Q residency requirement.

URR for Transfer Students	
Degree Type	4-Year Degree
Semesters at Northwestern	6 semester
Earned Northwestern Credits	16 semester units

For the purpose of counting toward the URR, a "semester at NU-Q requires:

• Being under the supervision of Northwestern faculty and, as appropriate, faculty members in EC branch campuses, and

- Registering for and completing classes worth at least 2.00 units of credit in a term, and
- Receiving any of the following grades in creditbearing classes: A, B, C (including pluses and minuses), D, F, P, N, X, Y, K or W.

Most study abroad and transfer credit do not count toward either requirement of the URR.

#### There are two (2) exceptions:

- 1. Completion of Northwestern study abroad programs that offer courses with Northwestern course numbers and the "-SA" course suffix count toward the URR as long as all other provisions are met.
- 2. NUQ students who cross register for courses at Education City branch campuses may count those credits as NU residency credits up to a maximum of eight (8) units of credit.

To review the URR policy in full please visit: www.registrar.northwestern.edu/graduation/urr.html

#### **Academic Regulations**

#### Registration and Credit

The dates of registration for each semester are announced in advance. Late registration is permitted only through the fifth full day of classes in any semester. Credit is not given for work in a course in which a student is not properly registered. Duplicate course entries remain on the student's permanent record and are used to calculate the cumulative grade point average. However, credit is awarded only once.

Credit is not given for certain courses that are prerequisites for a more advanced course if the prerequisite is taken after the more advanced course has been completed. Waiver of prerequisites for admission to courses may be obtained from the instructor concerned or the program in which the course is offered.

Students may not enroll in more than four

semester courses, except by permission of the academic adviser. This regulation applies to total credit for courses taken in other institutions in addition to credit obtained in residence at NU-Q. Students who take more than 5 units of credit will incur additional charges. Students in their last year who do not need 3 units of credit for a semester may take fewer than 3 with permission of their academic adviser.

Failure to read the registration information does not excuse students from compliance with the information and regulations stated therein.

#### Changes of Registration

Changes in registration in fall and spring semesters are subject to the following provisions:

- In no case may a course be added after the fifth day of classes. No course may be dropped after the ninth Thursday of classes.
- Undergraduate students may change registrations from grade to the pass/no credit (P/N) option or vice versa through the fourth Monday of the semester. Check regulations of the Medill and School of Communication programs for specific information on the P/N option.
- To add a class, students must log on to CAESAR and add the course to their record. Some classes require special permission; see the class schedule for specific course information.
- To drop a course, students must log on to CAESAR and drop the course from the record through the first Thursday of the semester. In most cases, no special consent is required. Academic adviser consent is required between the second Sunday through the ninth Thursday of the semester.
- A course dropped by the drop deadline does not appear on the permanent academic record, and no grade is recorded.
- Failure to drop a course within the time allowed is regarded as a failure and is recorded with a grade of F.

(See also, Withdrawal from the University: Refunds and Change of Registration: Refunds under Financial Regulations.)

#### Interschool Transfers

Students who wish to transfer between the journalism and the communication programs must have an inter-school transfer approved by the directors of the two programs and the Senior Academic Officer. A return to the original school must be approved in the same way. Approval of an inter-school transfer is usually contingent on satisfactory performance in the original school.

Students who wish to transfer to a school on the Evanston campus must apply to the Undergraduate Admission in Evanston as transfer students.

#### Withdrawal from the University

Students who wish to withdraw from Northwestern University in Qatar after registering for classes in any semester must file a withdrawal form (available at Student Records). The withdrawal takes effect the day the completed form, bearing the required signatures, is received at Student Records. Students who have taken the final exam may not withdraw and must take the grade they earned. (See also Withdrawal from the University: Refunds under Financial Regulations.)

## Readmission and Re-entry to the University

Students who have not registered for one or more semesters of an academic year must file at Student Records an application to re-enter no later than six weeks before the first day of registration of the semester in which they plan to return.

Students are not required to file the application to re-enter if they

- Have registered during the spring semester and intend to return in the fall
- Have registered in the spring semester and intend to return during Summer Session of the same year

Students must obtain advance approval from their academic adviser if they wish to transfer credit for work taken elsewhere during an absence from Northwestern. An official signed and sealed transcript of that work must be furnished to Student Records before the end of the next semester in residence at Northwestern, or credit for such work is not allowed.

If a student interrupts a program of study for an extended period of time and if degree requirements are changed during this period, the new requirements normally must be met. Any modification of the requirements is made by the appropriate administrative officers of the school in which the student is registered. If a leave lasts for longer than five years, a student will have to re-apply to the University.

#### Work at Other Institutions

After enrolling at NU-Q, students who want to study at other accredited institutions and transfer credit for that work to NU-Q must obtain advance approval of their proposed study. Forms for obtaining such approval are available from an academic adviser.

If courses are taken elsewhere during an absence from Northwestern (or during the summer), an official transcript of the work must be on file in Student Records before the end of the next semester in residence at Northwestern, or credit for such work is not allowed.

Students may not register concurrently at NU-Q and at another institution and receive transfer credit for work taken at the other institution unless permission is granted in advance by the director of the student's program.

### Application for a Degree Petition to Graduate

Students must file a degree petition in Academic Affairs one calendar year before anticipated graduation.

#### Early Graduation

Students who desire to graduate early must notify

their Academic Adviser in writing at least two semesters before the proposed date of graduation.

#### Academic Advising

Academic advising is an essential component of an undergraduate education. All first-year students are assigned an academic advisor in Academic Affairs. The adviser offers support and guidance, and is a valuable source of information regarding courses and academic goals. First-year students are required to meet with their advisers no fewer than three times during the first semester.

Helping students make the most of their time at the University, advisers assist students with a variety of issues, including course planning, degree requirements, registration, study abroad, inter-school transfers, petitions to graduate, and resources within and outside NU-Q.

### Classification of Students Students are classified as follows:

• Senior: has 22+ units

• Junior: has 14-21.99 units

• Sophomore: has 7-13.99 units

• Freshman: has 0-6.99

#### Student status is defined as follows:

- Full-time: enrolled in at least 3 semester courses or the equivalent
- Half-time: enrolled in at least 2 but fewer than 3 semester courses or the equivalent
- Part-time: enrolled in fewer than 2 semester courses or the equivalent (also referred to as less than half-time)

#### **Grading Policies**

The following grading system is used in computing the grade point average:

Grade	Grade Points
A	4.0
A-	3.7
B+	3.3
В	3.0

В-	2.7
C+	2.3
C	2.0
C-	1.7
D	1.0
F	0
X	0 (Failed to earn credit: missed final
	examination)
Y	0 (Failed to earn credit: work incomplete)

The following notations are ignored in computing the grade point average:

P	Pass with credit
N	No grade, no credit
K	In progress
S	Satisfactory: noncredit course
U	Unsatisfactory: noncredit course
W	Withdrawn by permission

#### Pass/No Credit (N/N)

The P (pass) or N (no credit) options allows fulltime students to explore fields beyond the areas of their specializations without concern about grade point average.

#### Incomplete Course Work

At the end of a semester a grade of X or Y will be given if the instructor believes the student has a reasonable chance of passing the course by taking an examination or turning in the required work, or both. Students should contact Academic Affairs for regulations concerning X and Y grades.

If a grade of X or Y is to be changed and credit established, the deficiencies must be made up before the end of the next semester in which the student is in residence in any school of Northwestern, or within one year after the course was offered if the student is not in residence, or credit is forfeited.

A notation of K must be resolved before graduation. An unresolved K will be changed to Y and the grade point average recomputed.

#### Regular Examinations

Regular course examinations are held during the last week of each semester at the times indicated in the semester class schedule. Summer Session examinations are usually held at the last class meeting. Students are responsible for knowing the time and location of each examination. Early examinations are not permitted. Permission to be absent from the final examination is given by the instructor only for causes beyond the student's control. Normally, such permission must be secured in advance of the date of the examination. Any deficiency must be made up before the end of the next semester in which the student is in residence in any school of Northwestern, or within one year after the course was offered if not in residence, or credit is forfeited. Final exam conflicts will be resolved on an individual basis. It is the responsibility of the student to inform Student Records no later than the end of week eight that a conflict will exist.

#### Makeup of Course Work and Examinations

All undergraduate students in residence in any school of Northwestern University, including NU-Q, must make up grades of X (absent) and Y (incomplete) before the end of the next semester, or credit is forfeited. Students not in residence must make up all such grades within one year after the course was offered, or credit is forfeited. Those not in residence must also apply for any makeup examinations in advance. Permission to take a makeup examination to remove a grade of X must have the written approval of the instructor and the director of the program that offered the course. Makeup examinations are conducted early in each semester. An application for a makeup examination must be filed several weeks in advance at Academic Affairs.

#### Class Attendance and Absence

Students are expected to attend all sessions of the courses for which they are registered. Excessive absence is cause for failure in the course. Some courses require attendance at the first class meeting; students may be dropped for nonattendance.

#### **Grade Reports**

Semester grades are not mailed but are delivered through CAESAR (www.northwestern.edu/caesar). A printout of the CAESAR record may be made for verification purposes. Notices of deficiencies in scholarship may be reported to the student before the end of the semester, but the University does not assume the responsibility of issuing such warnings.

#### **Transcripts**

Students who have satisfied all financial obligations to the University are entitled to an official transcript of their academic records, which they may order from Student Records.

Except for internal educational uses or as otherwise required by law, Northwestern issues official transcripts only upon written authorization of the student concerned. Because of the confidential nature of a student's record, telephone or email requests for transcripts will not be accepted. Written requests should be submitted to Student Records.

Requests for transcripts initiated by persons or agencies other than the student or appropriate educational agencies will not be filled until written authorization has been secured from the student. When these requests can be anticipated, students can avoid delay by providing such authorization in advance.

Current students can print unofficial copies of their transcripts by accessing their student records on CAESAR. Former students who no longer have access to CAESAR should consult Student Records.

Northwestern University does not release or certify copies of transcripts received from other schools or institutions. Students needing official transcripts from study abroad experiences must request such transcripts from the institution or program attended.

#### Access to Student Records

Under the U.S. Family Educational Rights and

Privacy Act (FERPA), all students have certain rights with regard to their educational records. A copy of Northwestern's student records policy is available at www.registrar.northwestern.edu/academic\_records/FERPA\_policy.html. FERPA grants students various rights, including the rights to

- Inspect and review their educational records at Northwestern University
- Request an amendment of their records to ensure that the records are not inaccurate, misleading or otherwise in violation of privacy or other rights
- Consent to release or to restrict disclosure of personally identifiable information contained in their educational records, except under certain limited circumstances when, by law, consent is not required
- File a complaint with the U.S. Department of Education concerning alleged failures by Northwestern University to comply with FERPA requirements

#### The University's Use of Email

Email is the University's mechanism for official communication with students, and Northwestern has the right to expect that students will read official email in a timely fashion. All students are assigned a u.northwestern.edu address that is maintained in the University email directory. Northwestern provides a convenient mechanism for students who want to forward email from the University address to another email address of their choice, but students assume the risk of forwarding email. Failure to receive or read University communication that was sent to the u.northwestern.edu address does not absolve a student from knowing and complying with the content of the communication.

Faculty may use email for communicating with students registered in their classes so that all students will be able to comply with course requirements.

### Academic Integrity Northwestern University in Qatar Integrity Code

All NU-Q students are required to uphold the Northwestern University in Qatar Integrity Code that requires adherence to principles of honesty, fairness and integrity in academic efforts and related professional media, journalism and communication work, whether students are in school, on an internship or a job, or acting as volunteers in a professional or academic activity.

Northwestern Academic Integrity Guidelines Academic integrity at Northwestern is based on a respect for individual achievement that lies at the heart of academic culture. Every faculty member and student, both graduate and undergraduate, belongs to a community of scholars in which academic integrity is a fundamental commitment.

Students enrolled at NU-Q are expected to adhere to the University's standards of academic integrity. Questions about the acceptability of specific behavior should be addressed to the appropriate faculty member or the director of the student's program of study. The following is a non-exhaustive list of types of behavior that violate the standards of academic integrity:

- Cheating: using unauthorized notes, study aids or information on an examination; altering a graded work after it has been returned, then submitting the work for regarding; allowing another person to do one's work and submitting that work under one's own name; submitting identical or similar papers for credit in more than one course without prior permission from the course instructors
- Plagiarism: submitting material that in part or whole is not entirely one's own work without attributing those same portions to their correct source (material discussing the use and acknowledgment of sources is available in Academic Affairs)
- Fabrication: falsifying or inventing any information, data or citation; presenting data that were not gathered in accordance with standard guidelines defining the appropriate methods for collecting or generating data and failing to include an accurate account of the method by which the data were gathered or collected

- Obtaining an unfair advantage: stealing, reproducing, circulating or otherwise gaining access to examination materials prior to the time authorized by the instructor; stealing, destroying, defacing or concealing library materials with the purpose of depriving others of their use; unauthorized collaborating on an academic assignment; retaining, possessing, using or circulating previously given examination materials, where those materials clearly indicate that they are to be returned to the instructor at the conclusion of the examination; intentionally obstructing or interfering with another student's academic work; otherwise undertaking activity with the purpose of creating or obtaining an unfair academic advantage over other students' academic work
- Aiding and abetting dishonesty: providing material, information or other assistance to another person with knowledge that such aid could be used in any of the violations stated above; providing false information in connection with any inquiry regarding academic integrity
- Falsification of records and official documents: altering documents affecting academic records; forging signatures of authorization or falsifying information on an official academic document, grade report, letter of permission, petition, ID card or any other official University document
- Unauthorized access to computerized academic or administrative records or systems: viewing or altering computer records; modifying computer programs or systems; releasing or dispensing information gained via unauthorized access; interfering with the use or availability of computer systems or information

It is the responsibility of every member of the academic community to be familiar with the specific policies of his or her school. A student who violates these policies may be subject to sanctions, including but not limited to one or more of the following: a letter of warning; a defined period of probation with the attachment of conditions; a period of suspension with or without the attachment of conditions; course

failure; notation on the official record; exclusion from the University, with notation on the transcript; or revocation of an awarded degree.

A student may not change his or her registration in a course in which a violation of academic integrity has been alleged, regardless of whether the allegation has been referred to the designated school official. Nor may a student receive a University degree while a finding is pending or while a suspension has been imposed pursuant to a finding. Information on procedures that will be followed in cases of alleged dishonesty can be obtained from Academic Affairs. A complete statement of the University's principles regarding academic integrity can be obtained from Academic Affairs.

#### Academic Standing

The decision concerning the academic standing of a student is the responsibility of the faculty of the school in which the student is registered.

#### Academic Probation

Academic probation constitutes notice of unsatisfactory academic performance; it is a warning that minimum standards for graduation are not being met. Unless a student demonstrates significant scholastic improvement during the period of probation and thereby indicates ability to fulfill degree requirements within a reasonable period of time, the student may be dismissed from NU-Q. A student will be notified in writing no later than the middle of a term that, because of unsatisfactory work in a previous term or terms, he or she will be excluded in the event of unsatisfactory work during the term for which the notice is issued.

The following are ordinarily placed on academic probation:

- Students who have received final grades below C in two or more courses in any semester or Summer Session
- Sophomores, juniors, or seniors who have a cumulative academic record below a C average

on all work attempted at Northwestern University, including Northwestern University in Qatar and cross-registration courses

- Students who have failed to complete at least 3 semester courses or the equivalent in each of two consecutive semester
- Students who, on account of dropped courses, failure, or uncompleted courses, have failed to earn credit for an average of 3 semester courses per semester after four semesters of residence
- Students who have failed to maintain a 2.0 in MIT courses
- Students who have failed to maintain a 2.25 in journalism classes

Additional conditions of academic probation may be established as NU-Q may deem appropriate.

#### Removal from Academic Probation

Students on academic probation are ordinarily removed from probation if the deficiencies that resulted in probation have been remedied during the next succeeding semester in residence. Students are rarely removed from probation on the basis of a program consisting of less than four courses graded on a basis other than the pass/no credit option.

If students on probation who receive grades of X or Y are not dismissed, probation continues until they have completed all courses or until the end of the next semester in residence, when the students' records are again subject to scrutiny.

In no case are students removed from probation at the end of a semester in which they have failed any course.

#### Academic Suspension or Dismissal

The following is a partial list of categories of students who may be suspended or dismissed for academic deficiencies (in every case, the decision is determined in part by the student's cumulative academic record):

- Students on academic probation whose academic performance has not improved significantly during the period of probation (which will not normally exceed two consecutive semesters)
- Students not on academic probation who fail in half the work in any semester or Summer Session
- Students who demonstrate flagrant neglect of academic work at any time
- Students who do not make satisfactory progress toward completion of degree requirements

As a matter of general policy, the probation period for a freshman may be extended to the third semester of residence if such extension appears to be in the best interests of the students and NU-Q. Such consideration is not granted to a freshman whose record clearly discloses lack of aptitude or neglect of work.

## Disciplinary Suspension or Dismissal Students suspended from NU-Q may not receive Northwestern credit for academic work at any other institution during the period of suspension.

#### Graduation with School Honors

The designation of Summa Cum Laude (top 5%), Magna Cum Laude (the next 8%) or Cum Laude (the next 12 %), frequently referred to as Latin Honors, is awarded to the top 25% of the Northwestern University in Qatar graduating students. Latin Honors are determined by grades in all work completed at NU-Q. Latin Honors take into consideration all students within the school as a whole and do not distinguish between individual degree programs in the school, such as Journalism and MIT. Courses taken through cross registration or transferred to NU-Q from another university may count toward graduation, but may not be included in the compilation of the NU-Q grade average (GPA).

## Special Academic Opportunities

## Cross-Registration at other EC campuses

NU-Q students may cross-register for courses at other U.S. universities in Education City. Permission to cross-register is granted by Academic Affairs, which assists in the cross-registration process. Students should meet with their academic adviser to discuss cross-registration policies. NU-Q students should be aware that cross-registered courses may count towards graduation but in keeping with Northwestern University policy, do not count in the determination of the overall GPA. Students who need a record of grades received in cross registered courses should contact the host campus for an official transcript.

#### Study Abroad

Academic Affairs, in conjunction with Student Affairs, provides information and academic advising services to students interested in study abroad. The opportunity to study abroad can be an academically rewarding experience. Several types of study abroad programs may fit nicely within a student's academic planning. NU-Q sponsored programs—such as the Northwestern University in Evanston Exchange—provide affiliated curricula designed by NU-Q faculty to complement their academic study. Space in these programs may be limited and a variety of prerequisites may be applicable. Affiliated programs may occur throughout the year.

Some students choose to participate in non-NU-Q study abroad programs. Except under extraordinary circumstances, students may only do so during the summer. NU-Q's curriculum and course availability is carefully constructed around a commitment to fostering and benefiting from a community in which students and faculty work together to meet the school's high levels of academic expectations.

Before enrolling in any summer program, it is the student's responsibility to work with her or his academic adviser to identify possible implications for financial support, time to graduation, and the applicability of courses for transfer and/or fulfillment of NU-Q requirements.

All students approved by Northwestern to participate in an unaffiliated program are withdrawn from NU-Q while abroad. Because study abroad often requires special language or other preparation, interested students should consult with Academic Affairs early in their NU-Q careers.

#### Field Study and Internships

Internships and research opportunities are available to NU-Q students. The programs vary greatly; some carry academic credit and/ or a stipend. Some are done in conjunction with course work, while others require full-time commitment and may involve living away from Qatar. Field study and internship opportunities are available during both the regular academic year and summer. NU-Q students may take on a full-time internship only under certain conditions, however, so interested students should consult with Academic Affairs early in their NU-Q careers.

#### Special Courses

Independent Study (399)

Both the communication and the journalism programs offer independent studies for qualified students. A 399 course enables a student to engage in individual special study or research and creative work. The maximum credit a student may receive for 399 (or equivalent independent study) during any one semester is 2 units.

#### Funding for Research and Creative Work

Northwestern University in Qatar students may apply for funds to support research and creative work. Interested students should meet with their program director to discuss possible sources of funding.

## Resources and Services

#### **Library Resources**

As members of both the Northwestern and Education City community, students at NU-Q have access to a wealth of library resources and services. As one of the leading private research libraries in the United States, the Northwestern University Library System serves the educational and information needs of its students and faculty, as well as scholars from around the world. Its collection of 5 million volumes and 52 terabytes of unique digital content include a portfolio of distinguished special collections, notably the internationally recognized Africana, Music and Transportation libraries. It connects users to hundreds of scholarly databases with the most comprehensive, specialized and up-to-date information in their fields, and pursues an active role in educating faculty and students in how to make the best use of these resources. Increasingly, it is prioritizing the digitization of materials and collections in order to make them available to any user, any time.

Over eighty percent of the Northwestern University in Qatar library collection is electronic. Even so, the physical collection has grown to comprise more than 24,000 items (out of a projected 150,000 items) that support the research and

curricular needs of the university's programs. The NU-Q website provides a range of electronic resources, including links to key newspapers and resources in communication, journalism and referencing. Of special note are the library's online subscriptions to Al Manhal, the world's only provider of peer-reviewed and copyright-protected Arabic publications, and Zawya.com a preeminent source of Middle East and North Africa business intelligence.

The NU-Q Library is committed to supporting academic excellence. The goal is to provide services to students and faculty that will advance each user's learning, teaching and research experience. The library partners with faculty and Student Affairs to ensure that all freshmen receive research skills classes during their first semester of study.

#### The Writing Center

The NU-Q Writing Center is an important resource for student. Writing Center staff can help with many writing issues, including idea brainstorming, organization, research, citation, and English grammar and punctuation. Most work is one-onone.

## Information Technology Services

Northwestern University in Qatar Information Technology (NU-Q IT) supports the NU-Q community's use of technology.

All NU-Q campus space is connected to the internal campus network and to the Internet via high-speed wired and wireless networks. The University's wireless connectivity allows students using laptops and wireless mobile devices to take advantage of the full range of NU-Q's online services from any campus location. Media enabled conference space is available for collaboration by faculty, staff and students,

and allows the community to videoconference with the Northwestern stateside campuses and collaborators around the world. Additionally, state-of-the-art smart classrooms aid instruction and enrich the learning experience.

Every NU-Q student is provided a notebook computer on arriving on campus. Traditional computer lab facilities are also available. The main facilities allow an entire class to meet and work jointly with critical software programs and datasets, to scan and manipulate photos, and to develop web content and animation. Other sites, including the NU-Q editing suites and studio, provide students appropriate hardware and software packages to pursue high-end video and audio capture and editing. Students may check out still and video cameras, as well as other hardware to support the development of original content in a wide variety of media formats from NU-Q Production Facilities.

Northwestern also offers students helpful online services for their University needs. CAESAR (www.northwestern.edu/caesar), a self-service application, allows students to register for classes, search class schedules and course offerings, obtain unofficial transcripts, view financial aid and student account information, maintain directory and emergency contact information, and much more. The Course Management System (http://course-management.northwestern.edu) provides an efficient way for instructors to manage and distribute course materials and communicate with students. In addition, students can communicate and share information with each other online.

At the beginning of each academic year, NU-Q IT welcomes new students to Northwestern with a series of information sessions that introduce them to the University's electronic environment. These sessions prepare students to use the wide range of technology opportunities at Northwestern University in Qatar by helping them to understand Northwestern's electronic identity (NetID) and to master Northwestern University in Qatar's online resources.

NU-Q IT provides technology support via

email and its support center. NU-Q's primary information resource for computing and networking, the center provides phone and in-person consulting on University-supported hardware, software, operating systems and computing facilities. Hours are Sunday through Thursday, 8:30 a.m. to 5 p.m. GMT+3. The support center may be reached by emailing helpdesk@qatar.northwestern.edu.

Students are encouraged to review and are expected to abide by the University policies about technology rights and responsibilities found at www.it.northwestern.edu/policies.

#### **Student Affairs**

Student Affairs is dedicated to providing services that complement the student educational experience and engage the diverse community, while supporting the growth and development of the students to prepare them for future careers in the global media environment.

Student Affairs will provide support to the students by leveraging the facilities at NU-Q and Education City, partnering with the community and other schools, and taking advantage of Qatar's global location. The office will also develop programs that combine the vision and traditions of Northwestern University of Evanston with the cultural and social traditions of Qatar and the surrounding region.

Student Affairs objectives are to:

- Support the academic experience by providing co-curricular activities and programs aimed at the professional and personal development of students
- Ensure a safe and welcoming school for all students, providing the needed resources and tools for those requiring assistance

- Promote a collaborative working environment for all community members
- Develop standards and policies that reflect the priorities of the university to protect the rights of individuals, while also holding people responsible and accountable
- Develop programming that respects local customs, traditions, and our community diversity

#### Hamad Bin Khalifa Student Center

The nearby Hamad Bin Khalifa Student Center has 192,114 square feet of space on three levels. A comprehensive facility, it includes a food court, recreation area, bookstore, convenience store, wellness center, day-care center, ballroom and conference spaces, art gallery, movie theater, black box theater, student organization space, and student affairs offices.

#### Residence Halls

Student housing is available for NU-Q students in Qatar Foundation residence halls. Centrally located on the Education City campus and within easy walking distance of NU-Q classrooms and offices, the accommodation has one-, two-, and three-bedroom apartments in gender-specific buildings. Every floor has a common laundry area, and most halls have student social rooms, computer labs with printers and Internet access. Some mixed-gender environments may also be provided, including coffee shops, dining services, Residence Life staff office space and community learning centers. Every residential building has on-site security 24 hours a day.

#### **Qatar Foundation Medical Care**

Qatar Foundation Primary Health Care Center(QF PHCC), located in the HBKU Student Center, is the primary health care center of all Education City students, free of charge (with Student ID). Staffed by two general physicians, a consultant dermatologist, three dentists and nurses. The center provides routine curative health services, basic dental care, emergency & trauma care (emergency room is available), and lab & radiology services. Appointments are only required to visit with the dentist.

Additionally, Kulud Pharmacy, located in the HBKU Student Center, can fill prescriptions given by a physician.

#### Health Insurance

NU-O requires all enrolled students to have Qatar national health coverage, as well as StudentCare Plus, a supplementary private insurance. The State of Qatar provides national health coverage for all residents of Oatar. International students are eligible to obtain a national health card after completing an application and receiving their residence permit. Students who currently reside in Qatar should obtain the national health coverage on their own and submit copies of both sides of the valid national health card to the Counseling and Wellness Office. Additionally, all students will automatically be enrolled in the StudentCare Plus Insurance Plan at no additional cost. This comprehensive health insurance plan includes access to medical, financial and travel benefits, as well as coverage for preexisting medical conditions. All students must complete the Application for Insurance for NU-Q StudentCare Plus Plan and submit it to the Counseling and Wellness Office. Students with an incomplete health insurance file are ineligible to register for classes and, if applicable, jeopardize residency privileges in on-campus housing. Housing assignments and visas of international students will be held until the information is received.

#### **Immunizations**

NU-Q requires all enrolled students to provide documentation of vaccination or immunity from polio, diphtheria, tetanus, hepatitis B, measles, mumps, rubella, varicella and meningitis. In addition, all students are required to have documentation of tuberculosis skin test taken within the last year. All students, with the assistance of their health care provider, must submit a completed

copy of the Immunization and Tuberculosis Screening Certificate to the Counseling and Wellness Office. Students with an incomplete health file are ineligible to register for classes and, if applicable, jeopardize residency privileges in on-campus housing. Housing assignments and visas of international students will be held until the information is received.

#### Fitness and Recreation

NU-Q encourages students to maintain personal fitness and to participate in various NU-Q sports teams, as well as take advantage of the recreational facilities within Education City. Northwestern University in Qatar students have access to the Hamad Bin Khalifa University (HBKU) Student Center and the Education City Recreation Center. HBKU has a fitness room with various cardiovascular and strengthening equipment and offers a variety of fitness classes during each semester. The EC Recreation Center offers several fitness classes as well, in addition to a multipurpose gym and a wood-floor gym, mixed and ladies only fitness rooms with exercise bikes, treadmills and other equipment; a weight room; outdoor basketball and tennis courts; a grass football field; a wood-floor aerobics gym; squash courts; a running track and field; an Olympicsize swimming pool; and changing rooms with lockers.

#### Counseling and Wellness

NU-Q recognizes the importance of physical, psychological and social wellness and how overall health can affect a student's ability to learn. NU-Q offers confidential counseling, referrals for medical care and health & wellness promotion to meet and address the needs of the student population. The Counseling and Wellness Office is located in the NU-Q Student Affairs suite and services are free to enrolled students.

## Admission Statement for Individuals with Disabling Conditions

Northwestern University in Qatar has a

strong institutional commitment to the principle of diversity in all areas. Admission to Northwestern University at Qatar and any of its sponsored programs is open to all qualified individuals. Northwestern University in Qatar does not discriminate on the basis of an individual's disability and complies with Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act (ADA) as amended in its admissions, accessibility, treatment and employment of students in its programs and activities. Northwestern University in Qatar provides academic accommodations and auxiliary aids to students with disabling conditions, as defined under the United States law, who are otherwise qualified to meet the institution's academic requirements. Services for Students with Disabilities is located in the Student Affairs suite and additional information can be found at

http://www.qatar.northwestern.edu/life-nu-q/counseling-wellness/services-students-with-disabilities.html

#### **Campus Regulations**

#### Northwestern University in Qatar Campus Security

Security within Education City is provided by the Qatar Foundation. Incidents such as medical emergencies, road traffic accidents and fire-related emergencies should be reported promptly to the Qatar Foundation Emergency Control Room at 974-4454-0999 or to the duty watch commander at 974-5556-4701.

If needed, assistance from the Northwestern University Police in Evanston is available to NU-Q students. The Evanston division is responsible for crime prevention, law enforcement and emergency management on both the Evanston and Chicago campuses. University Police officers are on duty 24 hours a day, seven days a week, and can be reached at 001-847-491-3456 in Evanston.

#### Motor Vehicles

NU-Q students driving motor vehicles within Education City are required to Vehicle Access Tag issued by the Qatar Foundation. Applications are available from NU-Q's Division of Student Affairs.

#### Personal Losses

Neither Northwestern University nor Northwestern University in Qatar is responsible for the loss of or damage to personal property belonging to students in any building it owns, whether the loss or damage occurs by theft, fire or an unknown cause.

#### **Identification Cards**

The University identification card (WildCARD) identifies registered students and should be carried at all times. The WildCARD is the property of the University and is not transferable; its privileges may be canceled at any time the card is misused. Students are required to surrender their WildCARD to University officials upon request.

The student's ID number is encoded on the card and indicates whether the student is currently registered and if the card is valid. The card is needed to borrow books from the Northwestern University in Qatar library.

Lost or stolen cards should be reported to the WildCARD office, where replacement cards are issued.

Northwestern University Qatar will also issue you a NU-Q ID. This ID is required to be worn and visible at all times when within Education City. This ID will be issued to by NUQ FM upon enrollment. Loss or stolen cards should be reported to NU-Q's Division of Student Affairs.

## **Key to Course Numbers**

Although the course numbers in this catalogue are as complete and exact as is possible at the time of printing, some changes may occur later, and courses may be dropped or added.

The University reserves the right to cancel classes for which registration is not sufficient.

#### Numbering System

Three sets of characters denote all courses:

- The first set is the subject code indicating the area of study.
- The second set is a three-digit course number:
- 100-level courses are primarily for freshmen and sophomores, usually without college prerequisite.
- 200-level courses are primarily for freshmen, sophomores and juniors, sometimes with the prerequisite of a 100-level course in the same or a related department.
- 300-level courses are primarily for upper-class students, with the prerequisite of junior standing or a 100- or 200-level course in the same or a related department.
- The third set (one, two or more numbers) usually indicates whether the course is part of a sequence.
- -0 = one-semester course
- -1, 2 = two-semester sequence
- -1, 2, 3 = three-semester sequence

Special characters identify certain groups of courses. If a course is taught only through a Northwestern study abroad program, the designation SA is included with the course number. Other designations may be used by the individual departments.

If a course carries less or more than one unit of credit, the number of units follows the course title in parentheses — e.g., (1.5) or (1.5 units) = 1.5 units of credit.

## Course Requirements for all students

In addition to meeting major requirements in Journalism or Media Industries and Technology, all first-year students are required to enroll in and complete English 103-1 and English 103-2, which comprise the school's first year writing program. Students may not waive, test out of, substitute AP or other pre-college credits or petition for an exemption to the writing requirement. Writing is a fundamental element of education for which the combined practice of reading and writing are irreplaceable.

An understanding of media and society is a unifying knowledge-base for all NU-Q students regardless of major. Every first year NU-Q student must take Mass Media and Society during their freshmen year.

Freedom of expression is the foundation of journalism, communication and the liberal arts. Every NU-Q student, whether engaged in journalism, documentary making, communication research, or engagement in the humanities, social sciences, or sciences of the liberal arts is dependent upon the open exchange of opinion and knowledge. Believing that neither Communication nor Journalism can succeed without embracing these values, all students must take Media Law and Ethics. The year in which this course is taken will be determined by each student's major and participation in programs such as the Journalism Residency, Internships and study abroad.

## Communication Program

#### Major in Media Industries and Technology (MIT)

Communication students major in a course of study called "Media Industries and Technology." Built upon a proven curriculum at Northwestern's Evanston campus as well as the special resources and talent available at Northwestern's Qatar campus, MIT is a hybrid course of study that has drawn the admiration of educators and media professionals alike.

The MIT major within the Communication Program prepares students for management and creative roles in communication and media industries, and for responsible civic participation in the world of global media. Its graduates will be effective researchers and storytellers skilled at information and interface design, as well as creators of new ideas, images and communication technologies. Graduates may produce and write for television; work in film studios, radio stations and talent agencies; manage digital information; design web sites; and analyze audiences and the impact of media. They may pursue careers in creative industries, advertising, corporations, nonprofit organizations, cultural associations, and government agencies and ministries, among other places.

The NU-Q curriculum provides students with a solid liberal arts education designed to broaden and enrich the study and understanding of human expression and interaction.

Founded by Robert Cumnock in 1878, the School of Communication is now the third largest of Northwestern's six undergraduate divisions. It annually enrolls more than 1,200 undergraduate majors (including students on the Qatar campus) and 400 graduate students.

Originally, the curriculum and its related activities were concerned with public speaking and interpretative reading as performing arts. As the field grew, the school added instruction in theatre, speech pathology, audiology, radio, television, film and other specialties in oral communication. Throughout its history the school has often been a pioneer in new fields of study, including film and audiology.

Today the five departments of instruction represent the diverse spectrum of study in the field of communication: communication sciences and disorders; communication studies; performance studies; radio/television/film; and theatre (including dance). All departments offer graduate courses. The communication program on the Northwestern University in Qatar campus offers the major in media industries and technologies (MIT), which combines aspects of the Evanston campus's communication studies and radio/television/film programs.

#### **Academic Policies**

All undergraduate students enrolled in School of Communication courses are held accountable to Northwestern University's standards of academic integrity (see Academic Integrity in the Undergraduate Education chapter of this catalogue). They also are responsible for compliance with the following standards:

- Attendance is required in all courses, and excessive absence is cause for failure.
- Credit will not be given for two courses that meet at the same time.
- All assigned work must be completed to receive course credit.
- Assignments must be turned in on time, and examinations must be taken as scheduled; assignments cannot be made up or grades of incomplete given without prior approval from the instructor.

#### Undergraduate Grade Requirements

Credit for work taken at other colleges or universities requires approval by petition. Of the required 32 units, 25 must be completed with grades of A, B or C (grades of C- do not satisfy this requirement). A minimum of 10 courses must be taken outside the MIT major program. All courses applied to the major and all distribution courses must be completed with a grade of C- or higher. Courses offered in the MIT program may not be taken for a P grade. D and P grades may apply only to elective requirements. A student may only earn a P in two courses. A placement interview with an adviser is required at the time of first registration for all transfer students.

#### **Course Requirements**

The 32 units required for the major in media industries and technologies include distribution requirements, courses in the major and elective courses. (Most courses earn 1 unit; some earn .5 units.) Students should consult with their advisers about selecting courses to fulfill their distribution and elective requirements.

#### **Distribution Requirements**

10 courses outside of the major, including

- 1 required course in general communication (GEN CMN 201)
- English 103-1: First-Year Writing, Semester-1
- English 103-2: First-Year Writing, Semester-2
- 1 quantitative or logic course; classes will be approved by the director of the Communication program
- 6 additional courses in any non-major area, at least 3 at the 300 level or equivalent
- Mass Media & Society
- Media Law and Ethics

#### Major courses

- 6 core MIT courses: 190, 220 and any four from 205, 212, 214, 230, 260, 270
- 8 upper-level classes, at least 4 in communication theories, histories, and institutions and at least 2 in media technologies and practices (consult the program for the current list of eligible courses)
- 2 additional courses in any combination of the following: MIT classes at any level; up to 2 credits of MIT internship; up to 2 credits of MIT independent study

#### **Electives**

- 6 additional courses in any area at any level
- Up to 2 credits each of internship and independent study may be included

#### Internships

Students are strongly encouraged to pursue an internship for credit during the summer or the academic year. Credit is assessed based on the

number of hours or weeks worked. Up to 2 units may be counted toward the major, and up to 2 more units toward electives.

#### Courses

### Courses in General Communication GEN CMN 201-0 Research Methods

Foundations of knowledge in many areas of the field, including the nature of interpersonal interaction and the impact of mass media; how communication researchers do their work; and how to judge the quality of research products. Required for MIT majors.

#### Core MIT Courses

MIT 190-0 Media Construction Introduction to the core components of media: idea, image, sound, and sequence, as well as instruction in the technical fundamentals involved in shooting and editing video. Students work with SLR and digital video cameras, Photoshop, and Final Cut Pro editing software. This course is a prerequisite for all upper-level production courses. Required for majors; typically taken the freshman year.

MIT 205-0 Theories of Persuasion Survey of major theories that explain how to change another person's attitudes and behaviors. Applications to persuasion within a variety of contexts, including relationships, organizations, legal campaigns, and mass culture.

#### MIT 206-0 Argumentation

This course provides a general introduction to the fundamental principles and practices of critical reasoning and public argument. Students learn the basic elements of arguing about definitions, facts, values, and policies. Students are also introduced to rules of evidence and reasoning and the basic features of debate over issues in the academic, commercial, social, cultural, and political realms.

MIT 212-0 Exploring Global Media - Introduction to core concepts in global media. One continuing theme is the

interplay between the global and the local. Includes exploration of global media development in historical, technological, cultural, and social terms.

MIT 214-0 Communication, Technology and Society Examination of how communication technology shapes society, and how people shape technologies and their effects. Explores social, economic and political influences on technology design and the implications of communication technologies for relationships, communities, organizations, design, and public policy.

MIT 220-0 Analyzing Media Texts Introduction to the study of the moving image. Basic elements of style across media, including film, television, and interactive media. Focus on close analysis of texts to find significance. Prerequisite for upper-level MIT courses. Required for majors; typically taken the freshman year.

MIT 230-0 Understanding Media Contexts Media industries as social and cultural forces; economic and political dimensions of the global media.

MIT 260-0 Foundations of Screenwriting Introduction to writing for the screen (film, television, and/or computer), including structure, character, dialogue, format, voice, scope, pace, and context. Lecture/workshop. Prerequisite for upper-level MIT writing courses.

MIT 270-0 Theories of Mediated Communication Introductory survey of current issues in research on the mass media, the Internet, and computermediated communication.

Upper-Level and Elective MIT Courses MIT 298-0 Undergraduate Seminar Special topics May be taken more than once for credit, depending on changes in topic.

MIT 312-0 History of Film International survey of motion pictures as a distinctive medium of expression from its prehistory to the present.

MIT 313-0 Documentary Film: History and Criticism Survey of the schools, styles, and purposes of documentary film as a unique form of artistic expression and sociopolitical persuasion.

MIT 321-0 Radio/Television/Film Authorship Idea of authorship in the media and an examination of different uses of author theory related to the work of particular artists.

MIT 322-0 Radio/Television/Film Genre Exploration of the concept of genre in the media through focus on particular case studies and examples, with reference to popular American and global forms.

MIT 325-0 Film, Media, and Gender Explores issues of gender in film and media. Introduces students to major debates and theories regarding gender and sexuality in the media.

MIT 349-0 Internship in Radio/Television/ Film (1–4 units) Students work in production departments of radio and television stations and film studios, or in other areas of the media industry. Guided research and reading.

MIT 351-0 National Cinema Historical aspects of cinema in a specific nation, region, or geopolitical sphere, or as a social/cultural/intellectual movement within the general evolution of cinema.

MIT 355-0 Audience Analysis Introduction to methods of analyzing electronic media audiences; emphasis on quantitative research techniques. Prerequisites: GEN CMN 201 or equivalent.

MIT 360-0 Topics in Screenwriting Various approaches to screenwriting, emphasizing different modes and genres, such as the short film, the feature film, screenplays based on preexisting material, the teen film, or interactive computer scenarios. May be taken twice for credit, depending on changes in topic. Prerequisite: MIT 260.

MIT 372-0 Editing the technique and art of editing for film Topics include editing for continuity, controlling pace and rhythm, and editing nonlinear narratives. Prerequisites: MIT 190, 380, and sophomore standing.

MIT 375-0 Designing for the Internet Design concepts as they relate to the web in an intensive studio/workshop environment. Prerequisites: MIT 190 and sophomore standing.

#### MIT 379-0 Topics in Film/Video/Audio

Production In-depth study and practice of one area of film, video, or television production. May be taken more than once for credit, depending on changes in topic. Prerequisite: MIT 190 and 380.

MIT 380-0 Lighting and Cinematography Techniques, aesthetics, and technologies of lighting and the camera, including film and video. Prerequisites: MIT 190 and sophomore standing.

MIT 382-0 Sound Production Techniques and technologies of audio production, emphasizing location recording Survey of techniques used for film, video, experimental audio, and radio production. Postproduction includes work with a digital audio workstation. Lecture/laboratory.

MIT 388-0 Internet and Society The social, cultural, political, and economic implications of information technologies.

#### MIT 389-0 Global Culture and Communication

Examination of current topics and events to familiarize students with the cultural dimensions of globalization and the critical importance of culture and communication in understanding the globalized world.

MIT 390-0 Directing Single-camera dramatic directing, including visualization and breakdown of scripts, camera blocking, and working with actors. Prerequisites: MIT 190 and sophomore standing.

MIT 392-0 Documentary Production Students examine documentary practices and produce their own shorts. Prerequisites: MIT 190 and sophomore standing.

MIT 393-0 2-D Computer Animation Students explore techniques in the 2-D sphere and incorporation of visual design principles. Prerequisites: MIT 190 and sophomore standing.

MIT 395-0 3-D Computer Animation The fundamental concepts and techniques of 3-D computer modeling and animation. Use of concepts acquired in camera-based production techniques to create a rendered animation.

Prerequisites: MIT 190 and sophomore standing.

MIT 398-0 Undergraduate Seminar Student-or faculty-initiated seminars to consider special topics. May be taken more than once for credit, depending on changes in topic.

MIT 399-0 Independent Study Prerequisite: consent of program director after submission of petition.

Theatre Course Electives
THEATRE 119-0 Production Laboratory
(0 units) Registration for students fulfilling
production crew requirements.

#### THEATRE 140-1, 2 Theatre in Context 1.

Combination of lecture, discussion, assignments, play viewing, and text analysis. 2. Seminar in three sections emphasizing theatre history, literature and criticism, research, and writing skills. Prerequisite: consent of instructor.

#### **THEATRE 140-3 Production in Context**

A combination of lecture, discussion, and production lab participation implementing the directing and design process of a theatrical production. Prerequisite: consent of instructor.

THEATRE 143-0 Acting: Basic Techniques Introduction to the study of acting; sensory response, imagination, and characterization work leading to prepared scenes from selected plays.

#### THEATRE 243 Acting I: Principles of

Characterization Focus on basic concepts of acting, dramatic imagination, and dramatic characterization. Prerequisites: 140-1, 2 (or equivalent) and consent of instructor.

THEATRE 341 Acting II Analysis and Performance Theory, principles, and techniques of interpretation of drama from the point of view of the actor. Prerequisite: consent of instructor.

#### THEATRE 399-0 Independent Study

Prerequisite: consent of program director after submission of petition.

## Journalism Program

#### Major in Journalism

The journalism degree at Northwestern University in Qatar is offered by the internationally respected Medill School of Journalism at Northwestern University in Evanston, Illinois. Since 1921, Medill has epitomized excellence in journalism and journalism education in the United States, and it is doing the same today in Qatar. Now, as the media everywhere face unprecedented change, Medill's undergraduate program is leading the way in preparing multimedia journalists who can help shape and navigate a dynamic media landscape. A Medill education ensures that students become skilled not only in writing, reporting, editing, production and critical thinking, but also in using multiple platforms (print, online, broadcast and wireless) so that they can create compelling, high-impact journalism for increasingly interactive audiences.

Producing such versatile graduates requires broad faculty expertise. All NU-Q journalism faculty members teach essentially the same curriculum taught in Evanston. The Medill curriculum emphasizes journalism excellence, multimedia storytelling, ethics and professional behavior,

audience understanding, research, quantitative literacy, visual literacy, and creativity.

The Bachelor of Science in journalism (BSJ) degree program develops well-rounded students who are broadly educated, knowledgeable about diverse cultures and engaged in global issues. Journalism students take about one-third of their courses in the journalism program (which includes a track in public relations); the other two-thirds are in the liberal arts and sciences.

Medill's valuable "learn by doing" philosophy extends beyond the traditional classroom to real-world training and immersion experiences. In a sophomore-year course, for instance, NU-Q students report from various locations in Doha. During their junior year, students participate in the Journalism Residency, an academic internship that gives them invaluable real-world experience and networking potential within a media company. They receive course credit for working alongside professional mentors at newspapers, magazines, broadcast and online news operations, or public relations agencies.

Many graduates of the journalism program find rewarding careers in print, broadcast or online journalism, public relations, or related fields directly after graduation. Some pursue graduate education, including the two Medill graduate programs offered on the Evanston campus. The master of science in journalism (MSJ) program offers advanced study in specialized subject reporting (such as business, politics and science) and techniques (such as magazine writing and editing, interactive media, and videography); the master of science in integrated marketing communication (MSIMC) program has specialized concentrations in brand strategy and advertising, direct and interactive marketing communications, corporate communications and public relations, marketing analytics, and media management.

#### **Academic Policies**

Requirements for the Degree of Bachelor of Science in Journalism:

- A minimum of 32 units must be completed at the college level. (Generally, 1 unit is the equivalent of 1 course.)
- Of the 32 units, at least 20 must be earned in courses outside of the journalism program, and at least 12 must be earned in journalism program courses. Students with more than 32 units may take additional journalism units.
- No course may be counted in more than one requirement category.

#### **Grade Requirements**

Students must achieve a minimum grade point average (GPA) of 2.0 in all non-journalism courses taken for a letter grade and a minimum GPA of 2.25 in journalism courses. In addition, all journalism students are subject to the following grade requirements:

- The journalism GPA is an average of the grades (including F's) in all journalism courses attempted.
- Students who earn a grade of D or worse in a journalism course must retake the course until they have earned a C- or better, except JOUR 301, which students must retake until they have earned a grade of C or better.
- When journalism courses are repeated, both grades are computed in the GPA; one course does not substitute for another.
- Before starting the Journalism Residency, students must earn a grade of C or better in JOUR 301: Enterprise Reporting in Diverse Communities AND have a minimum GPA of 2.25 in journalism

- Students may earn grades of C- or worse in no more than one-fifth of the courses taken for graduation.
- All incomplete grades, unless made up satisfactorily by the end of the subsequent semester, are counted as F's.
- Students who do not meet the minimum GPA requirements are placed on academic probation. Continued poor performance will result in further academic disciplinary action, including academic probation or dismissal.
- Students are required to take the following courses for letter grades (A, A-, B+, B, B-, C+, C, C-, D and F):
- All distribution requirements
- All courses in the liberal arts concentration
- All journalism courses (except for the Journalism Residency and courses offered by the faculty under the P/N option)
- Other courses may be taken pass/no credit (P/N) if that option is available. No more than two courses taken P/N may be counted toward the 32 units required for graduation (excluding the Journalism Residency). Only one course per semester may be taken P/N.

### Internships, Field Studies, and Special Programs

Internship employment by newspapers, magazines, radio and television stations, online media, governmental agencies, and advertising and public relations agencies may be available to students in the journalism program at NU-Q, particularly during the summer. Many employers look to NU-Q for talented young journalists who can be introduced to their organizations through internships. The school encourages these opportunities as a means of enriching students' education but gives academic credit only for the Journalism Residency. Journalism students in Oatar may be eligible to study for one or more academic terms on the Evanston campus.

#### **Curriculum Requirements**

Arts and Sciences (20 units)
In order to ensure that graduates of the program have pursued liberal arts studies preparing them to be informed journalists, 20 of the required 32 courses must be in subjects other than journalism. Students should consult with their academic advisers about selecting the 20 courses in arts and sciences, which must include the following areas:

#### **Distribution Requirements**

- Art or art history (1 unit): Courses in acting, art appreciation, or music appreciation also fulfill this requirement
- Economics (1 unit): 1 course in Principles of Economics or equivalent
- English 103-1: First-Year Writing, Semester-1
- English 103-2: First-Year Writing, Semester-2
- History (2 units): 2 courses, each treating a different era, area or topic
- Literature (2 units): 2 courses, each treating a different genre or literary tradition
- Political science (2 units)
- Religion or philosophy (1 unit)
- Mass Media & Society
- Science, mathematics, or logic (2 units, one of which must be statistics)
- Concentration (5 units): The concentration consists of five courses, including three 300-level courses. All five should be in one of the following areas: natural or life sciences, humanities, or social sciences. The concentration ensures that graduates have a deep understanding of at least one field other than journalism.

Courses taken to fulfill the concentration may include courses taken to fulfill the distribution requirements listed above. It is the student's responsibility to consult with an academic adviser early on to determine whether sufficient courses in a particular area are available to fulfill a concentration.

# Journalism (minimum of 12 units) Core (5 units)

- JOUR 201: Editing, Writing and Multimedia Storytelling
- JOUR 202: Introduction to 21st-Century Media
- JOUR 203: Visual Journalism
- JOUR 301: Enterprise Reporting in Diverse Communities
- JOUR 370: Media Law and Ethics

### Journalism Residency

Students choose one of the following programs for the Journalism Residency:

### Newspaper/Online

- JOUR 342: Advanced Online Storytelling (five-week intensive course)
- JOUR 345: Journalism Residency in Newspaper/Online: Reporting (2 units; 10week full-time internship)

### Magazine

- JOUR 321: Magazine and Feature Writing
- JOUR 342: Advanced Online Storytelling (five-week intensive course)
- JOUR 355: Journalism Residency in Magazine: Writing (2 units)

#### **Broadcast**

• JOUR 323: Broadcast Production and Presentation

- JOUR 342: Advanced Online Storytelling (five-week intensive course) or JOUR 368 Documentary
- JOUR 365: Journalism Residency in Broadcast: Reporting (2 units)

### **Public Relations**

- IMC 331: Public Relations Strategies and Writing
- JOUR 342: Advanced Online Storytelling (five-week intensive course)
- JOUR 395: Journalism Residency in Public Relations (2 units)

### Electives (3-4 units minimum)

The following journalism electives may not be offered every semester or even every year:

- IMC 330: Principles of Public Relations
- IMC 332: Case Studies in Public Relations and Integrated Marketing Communication
- JOUR 250: Media Literacy
- JOUR 321: Magazine and Feature Writing
- JOUR 323: Broadcast Production and Presentation
- JOUR 342: Advanced Online Storytelling
- IOUR 368: Television Documentary
- JOUR 381: Business Reporting
- JOUR 390: Special Topics (including Field Reporting trips)

### Courses

IMC 330-0 Principles of Public Relations Introductory course in which students design, implement and evaluate a public-relations plan using strategic and integrated communication methods. Prerequisite: Sophomore standing.

IMC 331-0 Public Relations Communication Strategies and Writing Students apply strategic communication skills in writing various public-relations pieces for print, electronic and audiovisual media. Prerequisites: JOUR 201 and IMC 330

IMC 332-0 Case Studies in Public Relations and Integrated Marketing Communication
In this final course leading to the Public Relations Certificate, students analyze contemporary issues and landmark case studies in public relations and integrate theory, research, planning, communication and evaluation skills to plan and execute public-relations campaigns for specific organizations. Prerequisite: IMC 330 and 331

JOUR 201-0 Reporting, Writing and Multimedia Storytelling Introduction to the fundamentals of journalism necessary for any platform or storytelling format. Includes news- and information-gathering; story construction; using basic numbers and data to tell a story and assess information; editing and presentation; ethical issues while covering stories; and visual literacy. The course emphasizes basic reporting and writing skills, plus still photography, photo editing, audio recording, audio editing and audio slideshows.

JOUR 202-0 Introduction to 21st-Century Media An exploration of the forces and issues that influence and shape journalism and the media, using history to illuminate current trends. Topics include: What is journalism? What outside forces influence change in media and journalism? The relationship between journalism and community; media and audience trends; the business and economics of media; the purpose and role of journalism in a democratic society; and standards and ethics for journalists in any society.

JOUR 203-0 Visual Journalism Students shoot and edit video and still photography and record and edit audio for the purpose of telling stories. Taken before 301. Prerequisite: JOUR 201

GEN CMN 202 Statistics Introduction to statistics and probability models for journalism students. Students will discuss ways to detect fraud in government data, methods for dissecting academic research promoted in press releases, and strategies for reporting statistical findings to a mass audience, among other skills. Covers topics common in general statistics courses, including the Central Limit Theorem, descriptive and inferential test statistics, regression to the mean, and analysis of variance. Specific attention is given, however, to statistical challenges journalists encounter in news reporting.

JOUR 250-0 Media Literacy Media actors, including journalists and editors, often do things in ways that do not provide you with the best information, or in the most appropriate way. You, not your friends, professors, relatives or even journalists, must sift through the flashy, sexy and often distracting messages you receive every day to uncover information to help you best order your life. Communicators want you to read their publications, watch movies, sign petitions, follow them on Twitter, support a political campaign, buy things or simply wear your seatbelt. Sometimes they are honestly trying to help you; other times, they certainly are not. This class will teach you to think more about who is providing you with news and information, what their interests are and what your interests are, and will promote strategies for finding news that was gathered and packaged for you with sincere intentions.

JOUR 320-0 Interactive News The craft of digital storytelling, with emphasis on creating compelling packages for the web and other digital platforms (such as PDAs) using a variety of narrative formats, interactive tools (such as Flash) and other digital content, including blogs, RSS feeds and citizen journalism. Prerequisites: 301

JOUR 321-0 Magazine and Feature Writing The craft of magazine and feature writing,

with emphasis on character, scene and theme development, story architecture, voice, alternative story forms, in-depth reporting, public service journalism, and marketing ideas for articles. Prerequisites: 301; 310, 311, or 312.

JOUR 323-0 Broadcast Production and Presentation The art and craft of storytelling for television, including practice in field reporting and producing packages ranging from one- to three-minute television news pieces. Prerequisite: JOUR 201

JOUR 342-0 Advanced Online Storytelling Students work in groups on a single reporting project that incorporates video, audio, interactivity and photography. Prerequisite: JOUR 301.

JOUR 345-0 Journalism Residency in Newspaper/Online (2 units) Hones reporting and news writing skills through practical assignments, including multimedia opportunities whenever possible, under deadline pressure and close editorial supervision. Prerequisites: JOUR 342

JOUR 355-0 Journalism Residency in Magazine (2 units) Exploration of aspects of magazine writing and reporting. Practical assignments, including print and web content whenever possible, in a magazine office with deadline pressure and close professional supervision. Prerequisites: JOUR 321 and JOUR 342

JOUR 365-0 Journalism Residency in Broadcast (2 units) Gathering television news in the field; writing scripts, readers, voiceovers, packages and on-camera news for reporters and anchors. Practical assignments in a broadcast newsroom under close professional supervision. Prerequisites: JOUR 323 and either JOUR 342 or JOUR 368

JOUR 368-0 Documentary Formats used in audio and video documentary production, with emphasis on transforming a major

research effort into a radio or broadcast program or a multipart series. Prerequisites: JOUR 301 and JOUR 323

JOUR 370-0 Media Law and Ethics The legal and ethical framework defining media freedoms and constraints in the United States, including copyright and trademark issues. Historical context and focus on the evolution of constitutional, statutory, judicial and ethical standards.

JOUR 375-0 Literary Journalism A survey of the work of several print and broadcast journalists to explore the intersection of journalism and literature; analysis of the relationships between form and content within the historical contexts in which pieces were produced. Prerequisite: JOUR 301

JOUR 388-0 Internship (0 units) Studentinitiated internships in journalism. Prerequisites: sophomore standing and consent of the senior associate dean.

JOUR 390-0 Special Topics Specialized courses offered from time to time by faculty. They may explore journalism as it relates to business, education, the environment, energy, religion, and health and science. Other 390 courses include field reporting trips led by faculty, either in the summer or during the winter break. Students may take more than one special topics course.

JOUR 395-0 Journalism Residency in Public Relations (2 units) Students will work in a corporate communications department or for a public relations agency full time for 10 weeks.

JOUR 399-0 Independent Study Academic work sponsored and supervised by a faculty member working one-on-one with a student. Prerequisite: consent of the director of journalism.

Note: Some courses will be offered only occasionally.

# **Liberal Arts**

The Liberal Arts Program at NU-Q derives from the Judd A. and Marjorie Weinberg College of Arts and Sciences (WCAS) on the Evanston campus. Founded in 1851 as the College of Arts and Sciences, WCAS is the oldest, largest, and most comprehensive of the undergraduate schools on the Evanston campus.

Like our older WCAS sister, the Liberal Arts Program seeks to foster young people who are intellectually curious, knowledgeable of human achievements, failures, and aspirations across a range of fields in the humanities and social sciences, committed to lifelong learning, and active in promoting social good. Central to our mission is a focus on the region such that students may pursue a certificate in Middle East studies, along with their major. Given their solid background in the Liberal Arts, NUQ graduates are beginning to expand beyond journalism and communication majors to pursue further training and/ or employment in such fields as education, comparative literature, and Middle East studies.

Courses are taught in variety of disciplines such as Arabic, English, history, religious studies, political science, and economics. See the Liberal Arts offerings below.

### Courses

ANTHRO 242-0: Introduction to Cultural Anthropology This course introduces students to the methods and perspectives of cultural anthropology. Emphasis will be on appreciating cultural difference and its implications. By learning to think analytically about other people's lives and our own, students will begin to learn to think like anthropologists. We will move through a series of anthropological concepts and demonstrate the manner in which human universals such as notions of time, space, kinship and gender are reconfigured across different cultures.

ARABIC 142-0 Arabic for Media (first semester) This course is designed to offer students the opportunity to reflect on the linguistic decisions media professionals make every day and inform this decision-making process with a broad theoretical background. Students will utilize the newly acquired theoretical knowledge to develop their understanding of media discourse delivered in spoken and written Modern Standard Arabic. The course is also hands-on in that it will require students to create publishable written productions.

It is understood that students will enter the course with different levels of proficiency in written and spoken Modern Standard Arabic; however, an intermediate proficiency level is required. Interviews in Modern Standard Arabic will be required before permission to register is granted. Assessment of student achievement will be based in part on developed Arabic competencies during the semester. Class may be repeated for credit. This course is 0.5 NU-Q units.

ARABIC 142-0 Arabic for Media (second semester) Offers qualified students an opportunity to develop an understanding the linguistic properties of social media content in Arabic. After an introduction to selected social

media platforms and a refresher in empirical research methodology, students will pursue very focused areas of investigation and presenting their findings in a lecture format and in the form of a final paper.

It is understood that students will enter the course with different levels of proficiency in written and spoken Modern Standard Arabic; however, an intermediate proficiency level is required. Interviews in Modern Standard Arabic will be required before permission to register is granted. Assessment of student achievement will be based in part on developed Arabic competencies during the semester. Class may be repeated for credit. This course is 0.5 NU-Q units.

ECONOMICS 242 Principles of Economics examines central economic ideas, such as supply and demand, market structures, consumers, public policy and monopoly. Islamic finance is also included.

ENGLISH 103-1: First-Year Writing, Semester-1 All first-year students will complete this course in the fall semester of the first year.

ENGLISH 103-2: First-Year Writing, Semester-2 All first-year students will complete this course in the spring semester of the first year.

### **ENGLISH 212 Introduction to Drama**

Addresses two basic questions: How does the choice of drama/theatre affect the ways in which a story is told? What are the fundamentals of Western drama? Reading a range of canonical texts, students will also study theories of drama as they are articulated in such genres as tragedy, comedy, realism, etc.

## ENGLISH 242 Topics may vary, past offerings have included:

• Introduction to Short Fiction examines how imagination, distilled to intensify meaning through events, converges into a reflection of ourselves in 10,000 words or less. Origins of this genre and its connections

to the oral tradition of storytelling will also be explored.

- Twentieth-Century American Literature traces the evolution of American literature through the study of such genres as fiction, poetry and non-fiction prose and their relationships to major political, social and aesthetic concerns of the century.
- Modern Middle East Literature surveys the literary landscape from Morocco to Iran and from Turkey to Pakistan in order to analyze how literature is used to form identity and chronicle disrupted histories.
- Travel Literature. Travel writing is far more than an advertisement for a beach vacation in Jamaica. This course explores the styles, structures, narrative choices, points of view, and audiences for travel writing. Students compose travel narratives.
- Gender in Arab Popular Fiction. This course on gender in Arab Popular Fiction offers an introduction to social and cultural issues as represented in popular Arab literature. Reading short stories and novels, we will discuss a set of questions that examine identity, gender, culture, and values, vis a vis the individual and the nation in contemporary Arab societies.

ENGLISH 369 Studies in African Literature: Twentieth Century Literature in English This course centers on a range of twentieth century literary expression. Topics for discussion include: orature and its implications for poetry, drama and fiction; independence and postcolonialism; and fictions of memory. Substantive attention will be devoted to writing by women and/or about Muslim cultures.

# ENGLISH 379, English Special Topics may vary, past offerings have included:

• Analysis of Autobiography studies how writers select moments from their pasts, construct funny, painful or strange

- narratives that are shared with an audience, producing what in recent years has proved to be one of the most popular genres on best-seller book lists.
- (Tres) Passing and the Performance of Identity is a multi-genre study of twentieth-century literary and cinematic works that focus on the phenomenon of "passing" and the reinvention of identity through socially constructed performances of race, class, gender or sexuality.
- Women Writers offers a multi-genre examination of how women writers have directed the trajectories of literature from a broad range of backgrounds and cultures. As women writers, they possess the distinct ability to identify what harms, degrades, denies development and destroys by using writing to illuminate various ways of resistance and resilience. This course will highlight the works of women who address the evolving roles of women in society, and it will also consider the factors and figures influential in the reception of their work.
- Literatures of Migration is a multi-genre—the novel, short fiction, memoir, drama, film, and/or poetry—examination of migration and the challenges, as well as opportunities, it poses to the personal and collective identities of those who migrate and those who remain at home. Students will also read critical essays related to specific texts and theories of race, gender, nation, diaspora, globalization, and transnationalism. They will gain familiarity not only with a range of creative expression but also with some of the conceptual tools necessary to analyze contemporary events. The selection of genres will vary dependent upon instructor.

## HISTORY 242 Topics may vary, past offerings have included:

• History of the Modern Middle East is designed to familiarize students with key developments from the late eighteenth century to the present. Though the focus

- is on political history, the movements of political elites are contextualized within broader social histories of local communities and religious and non-religious intellectual history, as well as global economic changes.
- Modern European History explores the major themes of modern European History. It is designed to be an analysis of the forces that shaped and reshaped Europe from the start of the French Revolution in 1789 to the end of the Cold War in 1991. Our primary focus will be on the transition to what is now called a modern western society. Special attention will be given to the different ways popular forms of media responded to and, in turn, influenced the major themes of modern European history.
- Political History of the Modern Middle East contextualizes currents of political change from the 18th century to the present within broader global power struggles, secular and Islamic intellectual influences, social forces, and economic history. Material covers the heartlands of the Middle East, with particular reference to Turkey, Iran, Egypt, North Africa and Israel/Palestine.
- 20th Century US History explores the major themes of the history of the United States in the 20th Century. It is designed to be an analysis of the forces that shaped and reshaped American society from 1900 to the present day. In what has become known as America's Century, the United States rose to superpower status abroad and at home began reexamining what it meant to be American. We will focus on how generations of ordinary Americans experienced and responded to this fast paced century. Topics covered in the course include American imperialism, Progressivism, World War I, the Roaring Twenties, the Great Depression, World War II, the Postwar Boom, the Cold War, the Civil Rights Movements, Vietnam War, New Conservatism and Globalism. Special attention will be given to the different ways popular forms of media responded to and, in turn, influenced the major themes of the day.

- Medieval Muslim Empires provides an overview of the political, intellectual, and social history of the kingdoms (Mamluk, Ottoman, Safavid, Mughal, and Songhay Empires) ruling over Muslim societies from roughly 1300-1800 C.E. Since many of the claims about Middle East modernities are made with reference to what came before, this course challenges assumptions concerning the pre-modern political, social and cultural norms.
- History of Modern Africa is a survey course that provides an overview of African history, mostly of the nineteenth and twentieth centuries. It deals with key historical themes such as slavery, nineteenth-century "legitimate trade," colonialism, independence struggles, religious revivalism, neo-colonialism, and globalization.

## HISTORY 387 Special Topics in History may vary, past offerings have included:

- Islam and the Shaping of African History begins with the acknowledgement that when Muslims in Mecca were a beleaguered few, Africa became the home of the first Muslim community in history. Today, Africa may well be the only continent in the world with a Muslim majority. How did Islam come to have such primacy in African history? What are the currents of Islamic thought that have come to shape African lives? How did Africans affect Islamic religious culture?
- British India The history of modern India cannot be explained without understanding the impact of the British Empire. For 350 years Britain and India shared a common history that has a lasting legacy today. This course explores the major themes of the British Empire in India from the formation of the East India Company in 1600 to Indian Independence and Partition in 1947. Empires are shaped by the encounters between agents of imperial power and indigenous peoples. These encounters change both groups creating a hybrid society with long term consequences. We will explore

the different types of imperial encounters that took place between Britons and Indians from conquest and subjugation, to negotiation and collaboration, and finally struggle and resistance. By focusing on these experiences are goal is to avoid the traditional imperial narrative of superior Britons and inferior Indians and instead understand British India as a place of encounters and experiences.

- American Popular History: American popular culture is an inescapable force of modern life everywhere. Over the last century American films, television and music have conquered the world and defined much of what counts as modern popular culture. This course will explore the history of American popular culture from 1900 to the present day. Our goal is to look beyond an America history of major events and big names to understand a history from the perspective of lived experience. It will start by considering the basic terms of "popular" and "culture" and how they work together. Within this theoretical framework we will explore the evolution of American popular culture through books, magazines, music, radio, films and television consumed by ordinary men and women.
- History and Memory: Remembering the American Revolution. What is the relationship between history and memory? After 250 years the American Revolution is still at the center of American life. Every generation has reinvented the Revolution, as ideas about America and its place in the world have changed. We will start by studying the history of the Revolution before focusing on a case study of the Boston Tea Party to explore how subsequent generations reinterpreted the ideas, people, and events of the period.
- Colonialism and Decolonization in the Muslim World concerns key theoretical issues relating to colonialism and decolonization and situates these discussions in case studies from the Muslim world. The first segment concerns the process of

colonialism and its effect on articulations of cultural difference, gender, ethnicity, and religion. The second portion looks at the decolonization and liberation struggles. The last portion considers the long-term effects of colonialism (neo-colonialism?) beyond independence.

Pre-requisites: Sophomores standing and above; completion of a 200-level course on the Middle East or Muslim world; department permission only. Please see your adviser to ensure that you have met the prerequisites and to receive a permission number.

**INTERDIS 301-0 Doha Seminar: Uneasy** Cosmopolitans This interdisciplinary, honors seminar brings together professors and students from all the EC colleges to discuss issues that may include Qatari and Gulf history, arts and culture, natural and human resources, education, regional and international foreign policy, geosciences, communication and media, and other topics in which the EC campus has special expertise. The thematic thread holding these issues together is a characterization of Gulf residents as "uneasy cosmopolitans". That is, Qatar and other Gulf nations have a long history of interaction with peoples of different technological capacities, religions and cultures. The challenges—as well as the opportunities—have become more urgent in the last three decades. Questions of home and identity, citizenry, rights and responsibilities, environmental impact of population and consumer growth, and cultural values have sparked a range of complex responses among host societies and expatriates recruited from the global south and north.

# POLITICAL SCIENCE 242 Topics in Political Science may vary, past offerings have included:

• Introduction to Comparative Politics provides an introduction to major theories of comparative government and politics The primary goal is to understand the variety of governmental systems—democratic as well as autocratic—and the ways in which those systems translate into policy, economic outcomes, and citizen satisfaction. Depending upon instructor, case studies may include Russia, India, or Pakistan.

- American Government and Politics provides an introduction to American politics and government, thereby equipping students with tools to understand American influence and capacity on foreign policies and current events. We will explore the history of the US constitution, the three branches of government, the news media, public opinion and political participation, campaigns and elections, and the political culture of America. We will follow American elections with interactive blogs and end with a comparative and critical perspective on US democracy.
- Gulf Society and Politics investigates important themes of contemporary Gulf society and politics. The use of oil wealth by the Gulf States has hastened some sociopolitical changes and stagnated others. Studying inclusion and exclusion in citizenship laws and norms gives insight into legal and emotional concepts of national identity and nation building. Exploring the tensions between increased economic and educational opportunities for women and cultural and religious barriers highlights the struggle between modernization and tradition in the region today. Political readings are combined with literature from the Gulf region, including excerpts of Sophia Al-Maria's The Girl Who Fell to Earth. Students should end the class with a better understanding of the rapid development and transformation of Gulf society and politics, and the challenges still facing the region.
- Introduction to International Relations introduces students to the development of international politics in the last century and to the major theories of International relations. We will look at the development of the current international system and the ways scholars and policymakers try to

- understand and navigate war, peace, and the various states between.
- Introduction to Middle East Politics focuses on key political issues in the contemporary Middle East, including democracy, Islamism, terrorism, sectarianism, feminism, oil politics, and the relationship of the Middle East to other regions of the world, using case studies as illustration and to provide general background to the politics of the region.

# POLITICAL SCIENCE 387 Special Topics in Political Science may vary, past offerings have included:

- Public Opinion: This course is an overview of public opinion and survey research that increases our students' understanding of how to critically interact with polls in order to measure and analyze public opinion. The course begins with theoretical approaches to measuring and analyzing public opinion, including an overview of new forms of media and communications and their effects on public opinion, and then proceeds to case study research. Students are challenged to create their own surveys and analyze their results in a final paper. Theoretical literature on public opinion and survey research will be combined with a variety of case studies, depending on the expertise of the instructor.
- The Politics of the Arab Spring class will look closely at the causes and outcomes of the ongoing Arab Spring transitions in the Middle East. Using the most up to date information and the tools of political science, the first half of the class will look at the causes and the variation of protest and government response. The second half of the class will look at outcomes from multiple angles: political, social, economic, and international.
- Democracy and Democratization addresses such questions as: What is democracy? What are the challenges to establishing and

consolidating a democracy, and to what extent does democracy solve—or exacerbate—existing problems within and between states? How durable is it, what are the chances of a return to authoritarian politics, and what are the prospects for future democratization in this century? Events from the "Arab Spring" will also be included

- Liberalism, Marxism, Arab Nationalism and Islamism covers various ideologies and schools of Arab thought from the late 19th century up to current times. Additionally, it examines intellectuals' perspectives on the decline of the Arab world and their offerings for revival, approaches to traditional as well as modern values and endeavors to (re) formulate a collective identity.
- Contemporary Arab Thought studies various ideologies and schools of Arab thought from the late 19th century up to current times. The intent of both teaching and class discussion will be to engage with the main principles of these ideologies and their thinkers, their perspectives on the decline of the Arab world and their offerings for revival, approaches to traditional and modern values and structures, and endeavors to (re)formulate a collective identity.
- Nation Building and Nationalism investigates origins and varieties of nationalism and nation building policies, including economic incentives, reinvention of traditions, historical narratives, imagined communities, definitions of citizenship, and the politics of exclusion. Theoretical literature on nations and nationalism will be combined with a variety of case studies, depending on the expertise of the instructor.
- Arab Women and Civil Society investigates the study of civil society in the Middle East and its intersections with gender. This class provides a research experience that highlights the concerns of Arab women and their engagement with their families, community, economy, and polity through various research methods. Theoretical

literature on civil society and gender will be combined with a variety of case studies and research approaches, depending on the expertise of the instructor.

• Media and Politics in the Arab World focuses on the role of the media and its politics in the nation-building of the postcolonial Arab countries. Loyalist and opposition media in their conservative or revolutionary forms are analyzed; along with themes such as media and foreign policy, media and identity and religious media. From the time of independence to the moment of the Arab Spring the course examines the politics and politicization of the Arab media throughout its evolution from press and radio to TV broadcasting and social media. The course also follows the development of the Arab media in various political contexts, historical phases and geographical locations such as diaspora media and Arabic-speaking media owned by non-Arabic countries. A considerable time and discussion will be devoted to transnational TV broadcasting media that was pioneered by Al-Jazeera in 1996, unfolding a new chapter in Arab media and its politics.

## RELIGION 242 may vary, past offerings have included:

- Overview of Islamic Intellectual History examines the development of the classical Islamic scholarly disciplines from the eighth to the twelfth centuries C.E., with some reference to the medieval and modern periods. It will focus on key intellectual disciplines such as jurisprudence, Prophetic traditions, Qur'anic exegesis, theology, philosophy and Sufism.
- Sufism, sometimes referred to as "the science of the soul's purification" or "Islamic mysticism," has played a critical role in the history of Muslim societies. This course provides an overview of the key doctrines of Sufism and considers their elaboration in dialogue with broader the broader intellectual, social and political

history of Muslim civilizations. Four time periods covered include: the formative years (600 to 1100 C.E.); the emergence of Sufi orders (1100 to 1400); the institutionalization of Sufism in the late medieval empires (1400 to 1800); and the reform, contestation and revival of Sufism in the modern period (1800 to present).

# RELIGION 387 Special Topics may vary, past offerings have included:

- Islam in America analyzes the intellectual history and spectrum of Islam in America from its earliest presence in the "New World," through the rise of the Nation of Islam, to contemporary movements. Themes include notions of orthodoxy/heterodoxy, the influence of culture on religious practice, immigration and alienation, racialized religious ideologies, and the current diversity of Muslim voices.
- Modern Reform Movements in the Muslim World explores the origin and development of key religious movements such as Wahhabism, Salafism, "neo-Sufism," the Muslim Brotherhood and Muslim millenarianism. By interrogating the nature of renewal and reform, and the influence of modernity on movements of change, we will evaluate the extent of doctrinal and social change occasioned by such movements in the last two centuries.

# Interdisciplinary Programs

### Middle East Studies Certificate

The Middle East is a dynamic region influenced by a rich mixture of extraordinary cultural inheritance and 21st century forces in which journalism and communication are central. Working as an interdisciplinary alliance, NU-Q faculty from the liberal arts, communication and journalism developed and supervise the school's Certificate in Middle East Studies to provide students with an academic foundation sensitive to the importance of the region's contributions and challenges. The four-course certificate attracts individuals from each of NU-Q's programs, as well as from other Education City campuses, as it delivers a competitive edge of contextual understanding and knowledge that goes well beyond the headlines.

The most up-to-date information about the Middle East Studies (MES) certificate may be found on the website http://www.qatar.northwestern.edu/academics/liberal-arts/certificate-in-middle-eastern-studies.html.

Briefly stated, the requirements are as follows:

• 4 graded courses for a total of 4 academic credits from the approved list of courses offered in Education City (see website for most current list)

- 3 of these courses must be taken at NU-Q
- A minimum of 2 courses must have been at 300-level
- No course can count towards both the major and the certificate

Courses with 50% MES content, relevant independent study, study-abroad or Middle East North African (MENA) classes taken in Evanston may be counted. Though proficiency in Arabic is important for serious study of the Middle East, courses in which students either learn the language or improve their reading, writing and speaking skills will not be counted for this certificate.

In constructing a meaningful course of study, students should consult with a member of the MES certificate committee (see below). In addition, they should consult with their academic adviser in order to ensure that the certificate articulates well with their major, concentration or internship plans.

### MES Certificate Committee Members

Zachary Wright

Liberal Arts Journalism
Sandra L. Richards Ibrahim N. Abusharif
Khaled Al Hroub Communication

### Minor in Media and Politics

Joe F. Khalil

The Minor in Media and Politics is offered jointly by and Northwestern University in Qatar and The Georgetown School of Foreign Service in Qatar. It capitalizes on the strengths of both universities to provide students with an enhanced understanding of the role of mass communication in political, diplomatic, and policy-making processes, as well as the role of politics in the shaping of mass media products and policies. The program enables students to understand better how politicians, diplomats, and policy makers influence, and are themselves influenced by, the media in its myriad forms and formats. It also introduces students to the ideological and political implications of the representations that the mass media generate. Students are required to take three courses in government and politics at Georgetown SFS-Q and three courses in media studies at NU-Q.

### Requirements

NU-Q communication majors may not doublecount courses to fulfill the major requirements and the minor, so communication majors should consult their academic adviser for appropriate courses. Journalism majors may select courses from those listed below. Grades of C- or better are required for each.

- Introduction to Media History and Theory (two courses)
  - o Required: MIT 212 Exploring Global Media (existing NU-Q course) and o Required: MIT 230 Understanding Media
  - o Required: MIT 230 Understanding Media Contexts (existing NU-Q course)
- Advanced Media Theory (one course) choose one: o MIT 270 Theories of Mediated Communication (existing NU-Q course) or o MIT 313 Documentary History and Criticism (existing NU-Q course)
- Introduction to Media and Politics (one course) choose one:
  - o GOVT 318 Media and Foreign Policy (existing GU-Q course) or o INAF 257 Media, Culture, and Politics in the Middle East (existing GU-Q course)
- Comparative Politics (two courses)
   o Choose two courses in comparative
   politics excluding
   o GOVT 006 and GOVT 121 (existing
   GU-Q courses)

### Final Project

NU-Q and GU-Q candidates will give a formal presentation attended by all media and politics faculty in residence during the spring semester in which the coursework is completed. NU-Q students will be required to submit a research or applied communication project that is the basis of their public presentation.

### How to Declare

Interested NU-Q and GU-Q students should contact their academic adviser and complete the online application for the program at https://docs.google.com/forms/d/1IXNqtRoYFZyFtKmFSLP8MzTKCrm5Qr3mjgvWIRH6pXo/viewform.

# Administration, Full-Time Faculty and Staff

### Northwestern University Officials

Morton O. Schapiro, PhD, President of the University Daniel I. Linzer, PhD, Provost Eugene S. Sunshine, MPA, Senior Vice President for Business and Finance

### Qatar Campus Officials

Everette E. Dennis, PhD, Dean and Chief Executive Officer Kathryn Symank, Chief Operating Officer Jeremy Cohen, PhD, Senior Academic Officer and Associate Dean for Academic Affairs

Klaus Schoenbach, PhD, Associate Dean for Research Barry Sexton, Director and Chief Financial Officer Pamela Erskine-Loftus, Director of Gallery for Media, Communication & Journalism

### Communication Faculty

Scott Curtis, PhD, Associate Professor in Residence and Program Director Susan Dun, PhD, Assistant Professor in Residence
John D.H. Downing, PhD, Professor of Communication in Residence
Dana El Ahdab, Adjunct Faculty
Sabine El Chamaa, MFA, Assistant Professor in Residence
Joe F. Khalil, PhD, Associate Professor in Residence
Sue H. Pak (JD, MFA), Assistant Professor in Residence
Kirsten Pike, PhD, Assistant Professor in Residence

Ann Sobel, MFA, Lecturer Allwyn Tellis, PhD, Lecturer Ann E. Woodworth, MA, Associate Professor in Residence

### Journalism Faculty

Mary Dedinsky, MSJ, Associate Professor in Residence and Program Director Ibrahim N. Abusharif, MSJ, Associate Professor in Residence Ilhem Allagui, PhD, Associate Professor in Residence Miriam Berg, MA, Lecturer

Janet Key, MSJ, Assistant Professor in Residence

**Justin Martin**, PhD, Assistant Professor in Residence

Andrew Mills, MS, Assistant Professor in Residence

Christina Paschyn, MSJ, Lecturer Amy Sanders, JD, PhD, Associate Professor in Residence

### Arts and Sciences Faculty

**Sandra Richards**, PhD, Professor in Residence and Program Director

Khaled Al Hroub, PhD, Professor in Residence Giovanni Bandi, Adjunct Faculty

Sean Burns, PhD, Lecturer

Sami S. Hermez, PhD, Assistant Professor in Residence

Tanya Kane, Adjunct Faculty

Maria Lombard, PhD, Assistant Professor in Residence

**Jocelyn Sage Mitchell**, PhD, Assistant Professor in Residence

Mohanalakshmi Rajakumar, Adjunct Faculty Christopher Sparshott, PhD, Assistant Professor in Residence

Tracy L. Vaughn-Manley, PhD, Associate Professor in Residence

Zachary Wright, PhD, Assistant Professor in Residence

### Office of the Dean

Sian Sadler, Executive Assistant to the Dean DeYette Little, Executive Assistant to the COO Robb Wood, Director of Strategic Partnerships

### Academic Affairs

Judith Britten, Administrative Assistant

### Academic Advising

Nadiyah El-Amin, Academic Adviser Michelle Telafici, Academic Adviser

### Academic Support Staff

**Bianca Apps**, Administrative Assistant, Journalism Program

**Kim McDonough**, Liberal Arts/Finance Support

**Bianca Simon**, Administrative Assistant, Communication Program

### Admissions

Leon Braswell, Director of Admissions Wafaa Abdel Aziz Elamin, Associate Director Amira Hariri, Assistant Director Mano De Rosairo, Admissions Support

### **Business** and Finance

Maha Al Ghanim, Administrative Assistant Lea Bowman, Business and Risk Analyst Abir Maarouf, Purchasing Coordinator Durriya Niaz, Manager of Accounting and Financial Reporting Delora Sequeira, Business & Finance Support Quinton Sprull, Manager of Budget and Student Finance

### Community Relations

Emily Wilson, Manager of Community Relations

Zaky Amin, Community Relations Support

### Facilities Management

Ray Corcoran, Director of Facilities Rommel Solicar, Facilities Coordinator

### Human Resources

David Albanese, Director of Human Resources Resil Barcelo, Human Resources Coordinator Connie Ramadan, HR Administration Manager Arnold Marcelo, Office Assistant/Driver Saeed Mohamed, Government Relations Manager

Kim Theodore, Human Resources Manager

### Information Technology

**Robert Vance**, Director of Information Technology

Frank Box, Infrastructure Project Manager Kenneth England, Senior Systems Engineer Will Froning, Network Engineer Computing Security Analyst

**R.** Daniel Hague, Senior Audiovisual Systems Technologist

Christopher Hurless, Senior User Support Specialist

Shakir Hussain, User Support Specialist Joseph Kurtin, Manager of Infrastructure Operations

Nadeem Lughmani, Senior Network Engineer Rami Madhoun, Systems Engineer Jesse Manley, Administrative Assistant Paul Wood, Senior User Support Specialist

### Library

Beth Clausen, Library Director Mel Aquino, Library Associate Jocelyn Casambros, Library Support Jesusa Llagas, Library Support Victoria Ng'eno, Administrative Assistant Ryza Odencio-Tenorio, Library Support

### Production & Digital Media Services

Geoffrey Cannaby, Director of Production and Digital Media Services Chris Adamescu, Production and Broadcast Technical Support Specialist Chito Almacen, Production Equipment Specialist

Wielder D. Catapat, Production and Broadcast Technical Support Specialist Patrick Tingson, Production Coordinator Ihsan Yahya, Chief Broadcast Engineer

### Research Office

Elizabeth Lance, Research Administrator

# Strategic Media, Marketing and Communications

Paul F. Reilly, Director of Media Strategy, Marketing and Communication Emily Alp, Writer/Editor Donovan Burba, Publications Manager Jan-Marie Petersen, Web Content Manager Bradford Rawson, Marketing Manager

### **Student Affairs**

Greg Bergida, Director of Student Affairs Patricia Collins, Health and Wellness Counselor/Coordinator

**Tiffany Ho**, Student Affairs Communications Coordinator

Katie Hyon, Student Affairs Specialist Marie Newkirk, Career Services Manager Kristal Sawatski, International Experience Coordinator

Aaleeya Spence, Student Affairs Coordinator LaKisha Tillman, Student and Residential Life Manager

### Student Records

**Safna Ansaruddin**, Director of Student Records

Heba Gomaa, Academic Records Assistant Chanda Dourado, Support Staff

### The Writing Center

Patricia Seapy, Writing Specialist